

Present: Legislators Clattenburg, Bausch, Young, Torrey, Also Present: Legislators Dibble, Maha, Deleo, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Asst. Co. Manager Matt Landers, County Attorney Kevin Earl, IT Director Steve Zimmer, Treasurer Scott German, HR Director Anita Cleveland, City Manager Martin Moore, Brian Quinn-The Daily News, Howard Owens-The Batavian, Pembroke Supervisor John Worth, Chamber President Tom Turnbull, Tourism Director Kelly Rapone

Ways & Means Chair Clattenburg called the meeting to order at 4:30 pm in the Legislative Conference Room at the Old Courthouse.

Legislator Torrey was temporarily appointed to the Ways & Means Committee upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Minutes of the January 16, 2019 Ways & Means Committee meeting were approved upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

IT Director Steve Zimmer explained that the Treasurer negotiated a good price for a five year contract with Hamer Enterprises for ETAX hosting agreement. Treasurer Scott German stated he has been satisfied with the product which is used with the county tax system. Annual cost is \$20,000 and is fixed for the duration of the contract. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Bausch, carried unanimously.

County Attorney Kevin Earl presented a resolution requesting Assemblyman Hawley and Senator Ranzenhofer enact special legislation authorizing a forty year sales tax allocation agreement with between the City of Batavia and the County of Genesee. City Manager Martin Moore stated that the same resolution was discussed during their most recent conference committee meeting and is expected to be on the February 11, 2019 Council agenda. It was explained that the Comptroller does not approve agreement terms of more than ten years. Mr. Earl explained that this is the first step in the process of getting approval of a 40 year agreement. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Torrey, carried unanimously.

Ways & Means Chair Clattenburg explained that the resolution authorizing a 40 year sales tax agreement between the City of Batavia and County of Genesee was passed by the Ways & Means Committee in September 2018 and tabled at the September 12, 2018 Legislature meeting. Dates in the agreement that was passed by Ways & Means last year would need to be amended after being brought from the table. If Committee members preferred to bring the resolution and agreement back through Committee and to the Legislature they could proceed with the resolution and agreement presented today. Committee members agreed to proceed with the resolution and agreement now. She further stated that it was her understanding that City Council plans to wait for the special legislation to be introduced and passed before proceeding with approval of the 40 year sales tax agreement. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Mr. Earl stated that the Genesee County Bar Association Mock Trial Program coordinator submitted a facility use request for three dates in March. The program provides high school students the opportunity to learn about the legal process through hands on activities in a real courtroom. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Young, carried unanimously.

Treasurer Scott German explained that a 2018 Fund Equity Transfer in the amount of \$500,000 is being requested. He stated that 2018 sales tax will be transferred into the building & equipment reserve and this was previously discussed and agreed upon. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Bausch, carried unanimously.

Mr. German explained that budget transfers are needed in the 2018 County Budget and he is recommending the transfers listed on the resolution be approved. There is no budget impact because transfers are made from other appropriations. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Torrey, carried unanimously.

Mr. German explained his next request for budget amendments in order to close the books on the 2018 budget. The budget impact includes decreases in fund balance in Road Machinery by \$15,000 and Medical Reserve by \$770,952. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Bausch, carried unanimously.

Mr. German requested his out-of-state travel request be reviewed. He is planning to attend the Tyler New World Conference in Dallas, Texas April 7-10 at a cost of \$1,884. He stated that he had a complementary registration otherwise the cost would be more. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

The following referrals were from the Human Services Committee upon motion of Chair Young:

1. Reappointment to Genesee-Orleans County Board of Health seconded by Legislator Bausch, carried unanimously.
2. Grant Acceptance/Budget Amendment- Health Department-FDA/Hepatitis A-Outreach And Vaccination seconded by Legislator Torrey, carried unanimously.
3. Grant Acceptance/Budget Amendment-Health Department-FDA/NER Retail Food Protection Seminar seconded by Legislator Bausch, carried unanimously.
4. Grant Acceptance/Budget Amendment-Health Department- FDA Temporary Event Kit seconded by Legislator Torrey, carried unanimously.
5. Contract- Health Department/Preschool Supportive Health Services Program seconded by Legislator Bausch, carried unanimously.
6. Contract- Health Department/ Preschool Supportive Health Services Program Center For Handicapped Children seconded by Legislator Torrey, carried unanimously.
7. Contract - Health Department/ Priority Medical Billing seconded by Legislator Bausch, carried unanimously.

8. 2019 Salary Schedule Amendment/ Budget Transfer– Veterans Services seconded by Legislator Torrey, carried unanimously.

Chamber of Commerce President Tom Turnbull and Tourism Director Kelly Rapone presented the tourism budget including bad tax revenue. The bed tax reserve was used to pay for the current Chamber building. In 2016 they used \$484,000 of the reserve however it is already back up to \$66,000. Sport tournaments including baseball and soccer as well as other major meetings and events have a significant impact on hotel room revenue and an even greater economic impact. Ms. Rapone reviewed visitor information center activity including number of visits to the Chamber and volume of brochures distributed. She reported they had a record year for golf packages and participated in marketing co-ops to maximize marketing dollars and reach.

County Manager Jay Gsell presented the resolution designating the Chamber as the Official Tourism Agency for Genesee County from January 1, 2019 through December 31, 2019. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Bausch, carried unanimously.

Mr. Gsell explained that the County has had an agreement with the Chamber allowing them to use up to \$420,000 for marketing and tourism promotion. The funds are generated from hotel and motel bed tax receipts. Receipts in excess of the \$420,000 go into a reserve. Contract period for publicity and tourism services is for the calendar year ending December 31, 2019. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Torrey, carried unanimously.

County Manager Jay Gsell presented an out of state travel request from Laura Wadams, Highway Department to travel to Wichita, Kansas for NACE Annual Meeting & Technical Conference April 14-18, 2019 at a cost to the County of \$1,794. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Torrey, carried unanimously.

Mr. Gsell presented another travel request for Highway Superintendent Tim Hens to travel to Wichita, Kansas for NACE Annual Meeting & Technical Conference April 14-18, 2019 at a cost to the County of \$753. Mr. Hens serves in a leadership role and has much of his registration and travel covered by NACE. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Next, Mr. Gsell presented an out of state travel request for IT staff Cheryl Andre to travel to San, Diego, CA for ESRI user Conference July 7-12 at a cost to the County of \$2,819. IT Director Steve Zimmer commented that no IT staff has attended this conference since his appointment as Director. He further stated this is a valuable conference and Ms. Andre is the appropriate person to attend. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

The next scheduled meeting of the Ways & Means Committee is February 20, 2019.

The meeting adjourned at 5:33 pm upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Marianne Clattenburg

Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 2/8/19 phl