

Present: Legislators Clattenburg, Young, Stein, Bausch, Also Present: Legislators Torrey, Dibble, Hilchey, Deleo, Maha, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Asst. County Manager Matt Landers, Highway Superintendent Tim Hens, County Attorney Kevin Earl, Human Resources Director Anita Cleveland, Emergency Communications Director Steve Sharpe, Under Sheriff Greg Walker, Mental Health Director Ellery Reaves, Purchasing Director Eve Hens, Treasurer Scott German, IT Director Steve Zimmer, Howard Owens-The Batavian, Brian Quinn-The Daily News

Ways & Means Chair Clattenburg called the meeting to order at 4:30 PM in the Legislature Conference Room. Minutes of the April 4, 2018 meeting were approved upon motion of Legislator Young seconded by Legislator Stein, carried unanimously. Minutes of the April 11, 2018 meeting were approved upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Mental Health Director Ellery Reaves explained that on-call crisis services are being provided by the YWCA with the use of volunteers and this is a temporary arrangement. Recent news of the significant financial crisis the YWCA is facing has led to the announcement that the YWCA is closing. Mental Health is required to provide crisis telephone services for patients therefore he is recommending the County contract with Niagara County. Due to limitations at Verizon a new phone number will be secured. Orleans County is also in need of on-call crisis services and a shared services agreement is proposed. Mr. Reaves related that the county attorney has reviewed the proposed agreement and has some questions that are expected to be resolved by next week before the legislature meeting. Cost for the year will be \$78,000 and cost for 2018 will be \$52,400 (prorated). Upon motion of Legislator Stein the resolution was amended to include *Upon approval of the county attorney* seconded by Legislator Bausch carried unanimously.

County Attorney Kevin Earl explained the County consulted Insurance Broker Lawley Genesee for available options for cyber insurance based on the urging of IT Director Steve Zimmer. Mr. Zimmer used the County's current volume of records and completed a rough estimate on the cost of a ransomware attack. It was related there are no clear guidelines or parameters for the County but that the County should make a "best effort" to ensure we have robust policy and appropriate training for employees. Based on Mr. Zimmer's calculation, it is recommended the County have a \$5mil limit for each claim and a \$5 mil aggregate with a retention of \$100,000. Legislator Stein noted the cost for this coverage is \$36,061 therefore made a motion to amend the amount listed (\$32,818) on the resolution seconded by Legislator Bausch, carried unanimously. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Human Resources Director Anita Cleveland highlighted portions of her department review including news that the Electronic Roster Card program is up and running. Over 2,000 records needed to be individually reviewed with some requiring updates. Ms. Cleveland related she expects to implement an on-line application process allowing applicants to apply electronically. The HR Department had their first Technical Assistance review by NY State who planned to spend a full day reviewing files but only required 3 hours for their review. Ms. Cleveland related that they were commended for having few errors. Ms. Cleveland thanked the Legislature for including an additional clerk for the department and explained that the individual hired earlier in

the year had to leave the position due to personal reasons. Since then the civil service test has been administered and she expects to fill the position soon.

The following referrals were from the Public Service Committee upon motion of Committee Chair Stein:

1. 2018 Salary Schedule Amendment - Justice For Children Advocacy Center / Position Elimination And Position Creation Seconded By Legislator Young carried unanimously,
2. Budget Item Transfer/Budget Amendment – Sheriff/ Communications Seconded By Legislator Bausch carried unanimously
3. Supplemental Agreement/ Capital Project Amendment/Budget Amendment – Searls Road Bridge Over Spring Creek (Pin 4bny.01) Bridge NY Seconded By Legislator Young carried unanimously
4. Supplemental Agreement/Capital Project Amendment/Budget Amendment – Pratt Road Bridge Over Tonawanda Creek (Pin 4755.43) Bridge NY Seconded By Legislator Bausch carried unanimously
5. Surplus Equipment – County Parks Seconded By Legislator Bausch carried unanimously
6. 2018 Budget Amendment – County Grant Awards Seconded By Legislator Young carried unanimously
7. Reappointment/Appointment – Oak Orchard Small Watershed Protection District Administrative Board Seconded By Legislator Bausch carried unanimously.
8. Appointment Fish & Wildlife seconded by Legislator Young carried unanimously.
9. Energy Performance Contract-Johnson Controls seconded by Legislator Young. Prior to the vote the following was discussed; Highway Superintendent Tim Hens explained that the County will need to make the included improvements and upgrades to County facilities. This approach has the County taking care of things now. Construction costs will be higher in future years and current financing rates are competitive. Interest rates are projected to rise. Modest energy savings have been calculated therefore, real savings may be higher. Mr. Hens stated he has not been able to quantify efficiency and productivity of his staff and how much time and resources are spent on repairs and emergency maintenance (over-time costs). Treasurer Scott German stated that the County can expect to pay \$4mil in energy costs over the next 20 years. If we contract with Johnson Controls the \$4mil will go toward capital improvements that we need and will result in energy savings. Mr. Hens assured legislators that technology does not change that much in terms of plumbing and HVAC applications. At the end of the 20 years, the County will be \$117,000 ahead perhaps even more. Concern was stated regarding the length of the contract, 20 years, and if the County were to front \$1 mil, how would that affect the finance rate and how much would it reduce the contract term. Mr. German stated he would get an estimate on rates. A motion to table was made by Legislator Bausch seconded by Legislator Stein, carried unanimously.

County Manager Jay Gsell explained that the County contracts for legal research services for various departments and we are in the last year of the contract. He is requesting approval of an additional two years. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Out-of-state travel requests were presented for EMS staff and Purchasing staff—neither includes direct County cost and are covered by a grant (EMS) or scholarship (Purchasing). The out-of-state travel for EMS employees to go to Baltimore, MD June 6-9 at no county cost was approved

upon motion of Legislator Stein seconded by Legislator Young, carried unanimously. Mr. Gsell explained that Purchasing Director Eve Hens secured a scholarship to attend an out-of-state conference there is no county cost. This was approved upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Mr. Gsell next explained the request for a non-disclosure agreement between the County and Charter Communications for the purpose of providing new broadband service to areas in Genesee County. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

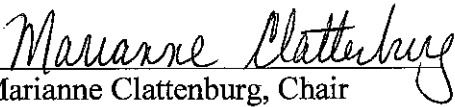
The Clerk reported the next meeting of the Ways & Means Committee is scheduled for May 2, 2018 at Genesee Community College Board Room.

At 5:45 PM Legislator Stein made a motion to recess seconded by Legislator Bausch, carried unanimously.

At 6:34 PM the Ways & Means meeting reconvened. At 6:34 PM Legislator Bausch made a motion to adjourn to Executive Session for purposes of discussing a union grievance matter seconded by Legislator Stein, carried unanimously.

At 6:55 PM the Ways & Means Committee reconvened upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

The meeting adjourned at 6:55 PM upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

  
Marianne Clattenburg, Chair  
Ways & Means Committee  
Submitted 4/24/18 phl