

Present: Legislators Bausch, Stein, Clattenburg, Cianfrini. Also Present: Legislators Torrey, DeJaneiro, Legislature Clerk LaGrou, County Manager Gsell, Assistant County Manager Matt Landers, IT Director Steve Zimmer, Sept. of State Rep. Suzanne Savage, Deputy Director Real Property Brett Frank, HR Director Anita Cleveland, Public Defender Jerry Ader, Purchasing Director Eve Hens, Highway Superintendent Tim Hens, County Attorney Kevin Earl, Self-Insurance Secretary Kathy Jasinski, Howard Owens

Ways & Means Chairman Bausch called the meeting to order at 4:30 PM in the Legislature Conference room. The minutes of the August 2, 2017 meeting were approved upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

IT Director Steve Zimmer described the on-going process of identifying surplus property. He has a list of equipment and property with no resale value and requested it be deemed surplus. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Mr. Zimmer next explained the request to enter a 36-month contract with Toshiba Business Solutions for Docuware Cloud Professional Software services. Monthly fee is \$705 with a not to exceed amount of \$25,380. Legislator Stein asked if additional cloud space will be needed in the future. Mr. Zimmer stated the amount should be adequate for many years to come. She also questioned if there will be permissions for county documents thereby limiting access where appropriate. Mr. Zimmer confirmed there will be appropriate permissions. He also explained that a few departments will see a reduction in spending on copy paper and printer/copier supplies. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Chair Bausch invited committee members to ask Public Defender Jerry Ader questions about the grant he is seeking permission to apply. The Public Service Committee granted permission to apply on 9/5/17 however Mr. Ader was not present to answer questions. Legislator Cianfrini asked Mr. Ader to confirm the grant is \$100,000 per year for three years. There were no other comments or questions.

Mr. Zimmer next described a request to enter a contract agreement for 36 months with Windstream to provide internet connection to County Building II. Cost per month is \$940 with an amount not to exceed \$33,840. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Upon motion of Legislator Clattenburg the committee adjourned to Executive Session to discuss a personnel matter seconded by Legislator Stein, carried unanimously.

The Ways & means Committee meeting reconvened at 4:54 PM upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

The requested salary amendment for an Information Technology employee effective October 16, 2017 was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Mr. Landers and Self-Insurance Plan Executive Secretary Kathy Jasinski explained the proposed 2018 budget for the Genesee County Self-Insurance Plan. An updated chart of participants including value of retail estimates, 2017 budget and change from 2017 to 2018 budget was distributed to committee members. The proposed budget and apportionment of the Self-Insurance plan as presented was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Assistant County Manager & STOP-DWI Coordinator Matt Landers requested permission to apply for a Governor's Traffic Safety Council; High Visibility Road Check project Grant. He would like to apply for \$10,000 that would be used to conduct multi-agency patrols during specific crackdown periods including holidays, superbowl, etc. Legislator Clattenburg made a motion to grant permission to apply seconded by Legislator Cianfrini, carried unanimously.

Mr. Landers explained that County has been approved to receive grant funding from the NYS Occupational Safety and Health Hazard Abatement Board for training. The safety consultant used by the County, OSEA assisted in the grant application and will now be providing the safety training. A sub-contractor agreement with OSEA in an amount not to exceed \$14,229 is required for the training. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

Next, Mr. Landers highlighted the STOP-DWI program review provided to Committee members. Arrests are trending downward which equates to less funding for education, enforcement and treatment programs. Funding cuts were relatively equal with the exception of programs with very small budgets. Their cuts were smaller. He explained that most of the funding is dedicated to enforcement and the cost per arrest is high due to fewer arrests. Only arrests during shifts specifically dedicated to STOP-DWI patrols are included in the arrest count. The STOP-DWI Advisory Board offers input and guidance with funding requests and the budget. Mr. Landers stated the Youth Bureau coordinated the Poster Contest and Lunch for youth and parents and the Night at the Ball Park. Both events raise awareness about drinking and driving.

Mr. Landers requested the Committee review and approve the 2018 STOP-DWI Plan and budget which calls for \$191,013 in STOP-DWI funding be allocated to departments and agencies that provide enforcement, education and treatment programs. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Brett Frank, Deputy Real Property Director explained the County, through an auction company, conducted a sale of county-owned property where the property was sold to the

highest bidder. Two parcels were sold with the total sale of properties exceeding the outstanding taxes owed by \$59,751. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

The following referral was from the Human Services Committee upon motion of Chair Stein:

2017 Budget Amendment-Office for the Aging seconded by Legislator Cianfrini, carried unanimously.

The following referral was from the Public Service Committee upon Motion of Chair Clattenburg:

Internal Service Fund-Privatization of the Motor Pool Fleet seconded by Legislator Stein, carried unanimously. Legislator Cianfrini asked Mr. Hens to confirm what was stated at the Public Service Committee meeting on 9/5/17 that the estimated \$580,000 proceeds from the sale of our fleet is not guaranteed by Enterprise. Mr. Hens confirmed that the estimate is a result of much selling experience (by Enterprise). Moreover, other NY Counties with a relationship with Enterprise have been consulted. Mr. Hens stated he is comfortable with what the research demonstrates in terms of the County-owned fleet estimate.

County Manager Jay Gsell explained the NY State required Shared Services Plan has been discussed and locally, ideas and opportunities have been solicited from GAM at multiple meetings as well as open comment sessions during three Legislature Meetings. Mr. Gsell introduced Suzanne Savage from the NYS Department of State who came from Albany to be present for today's Committee meeting. Ms. Savage was asked by Legislator DeJaneiro if a Joint Jail would count for purposes of the Shared Services Plan. She stated that Hudson is looking at a Joint Jail but she is aware that legislation is necessary authorizing it. Legislator Stein thanked Mr. Gsell for his time and effort with soliciting input and ideas from towns, villages and schools and commented that our county has demonstrated ingenuity and taxpayer savings previously. Since we have already achieved shared services and savings in many areas, the current required plan is punitive in nature because it does not allow for credit to be given for plans already in place. Mr. Gsell explained his proposed resolution which indicates there were 3 public comment periods and the county is considering shared services in the areas of criminal justice/law enforcement, water systems, weights and measures, procurements and Real Property Assessment. The resolution further states the Panel Chair (Legislature Chairman) and County Manager recommend that the County reserve submission of the plan until more can be done on the potential projects. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Mr. Gsell explained the County has a lease agreement with Genesee Community College for space for their Vet Tech program. The requested renewal agreement is for a cost of \$2,183 from August 1, 2017 through July 31, 2018. This was approved for placement on

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the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

Mr. Gsell explained the County has an agreement with the Unified Court System for the Court Facilities Incentive Aid Program which covers the cost of minor repairs and maintenance/cleaning of the space used at the County Court Facility. Contract period is from April 1, 2017 through March 31, 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Mr. Gsell presented an out-of-state travel request for Sheriff's Office employee Thomas Sanfratello to go to Troy, Michigan on October 9, 10, 11 for a Tyler Advisory Group meeting at a cost to the County of \$613. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

The next meeting of the Ways & Means Committee is scheduled for Wednesday, September 20th. The Clerk also stated the next Legislature Meeting is Monday, September 11 at 5:30 PM.

Chairman Bausch updated those present on the loss of Indian Revenue – Genesee County is facing a \$283,000 loss.

The meeting adjourned at 5:43 PM upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.



Robert Bausch, Chair
Ways & Means Committee
Submitted 9/11/17 phl