

PRESENT: Chairperson Leadley, Legislators DeJanerio, Ferrando and Lawrence. Other Legislature Members: Chair Hancock and Legislators Bausch and Stein, County Manager Gsell.

Others: Ellery Reaves, Mental Health Director; Paul Pettit, Health Director; Susan Boss and Jason Elmore representing Housing Initiatives; Pam Whitmore, Office for the Aging Director; Sue Conklin, County Historian; Bev Mancuso, Cornell Cooperative Extension Executive Director; Chris Schaller, Nursing Home Administrator; Ruth Spink; Paul Mrozek, Daily News Reporter; Howard Owens, Batavian Reporter and Clerk Typist Diane Fiorentino.

Chair Leadley called the meeting to order at 4:01 PM in the Legislature Conference Room. The minutes of the June 3, 2013 meeting were approved by Legislator Lawrence and seconded by Legislator DeJanerio. This passed by voice vote.

Sue Boss provided a department review of Housing Initiatives which is the development of home ownership. A printed power point presentation was distributed to demonstrate that 1,255 households are being served. The average household income is \$33,254. The average age is 32 and female with a child. The process from application to ownership is approximately 9 months. Veterans are included in this process. Jason Elmore highlighted an annual report. Typically the months of April thru June are the busiest time for applications. Home Funds and First Home are the most funding programs used. In regards to the Genesee County Handy-Man's program which is funded by the Mariel H. Marshall program, there has been an increase of over one hundred work orders from 2012. New brochures were distributed.

Bev Mancuso presented a department review of Cornell Cooperative Extension of Genesee County. The local staff consists of 14 members. Extension is considered a Western Shared Network which consists of 9 counties funneling through Wyoming County at a cost beginning 10/1/12 of \$20,000 to belong to this network. Services provided to the County include Nutrition, Food Education, 4H, Leadership Genesee and support of Agri-Business. Students are being educated about eating healthy with a 6 week program. The results have been better than anticipated with the nutrition program. Harvest New York program has the yogurt manufacturing promoted here in Batavia. Credit was given to Chip Malone as the "Energy Man" who will participate at the County Fair. Upcoming programs that may be shared with other counties were presented. The future of the nutrition programs is uncertain. Extension has two educators, one in Elba and one in Oakfield trying to educate students to be eating healthier. It was noted that WIC, farmer's markets, Tops, and Planned Parenthood are locations where Extension is emphasizing nutrition including the Regional Extension Specialists. Questions were addressed.

Sue Conklin from the History Department requested disposal of office equipment and office items no longer needed or outdated.

A motion was made to approve placement on the Ways and Means agenda by Legislator Ferrando and seconded by Legislator Dejanerio. A voice vote was taken. The motion was carried. (RESOLUTION # 1)

Ellery Reaves, Mental Health Director requested consideration of full time file room attendant position be created and to eliminate one full time Intake Clerk in the Mental Health department.

A motion was made by Legislator Ferrando and seconded by Legislator Lawrence to approve placement on the Ways and Means Agenda. A voice vote was taken. The motion was carried (RESOLUTION # 2)

Director Pamela Whitmore of the Office for the Aging requested a contract renewal with Genesee County Job Development Bureau for providing employment training to senior citizens in Genesee County.

A motion was made by Legislator Ferrando and seconded by Legislator Lawrence for placement on the next Legislature Agenda to renew the contract for the period of July 1, 2013 through June 30, 2014 in the amount not to exceed \$36,874. A voice vote was taken. The motion was carried. (RESOLUTION # 3)

Director Whitmore requested use of Marshall Fund money consisting of three grant awards: Transportation coordination \$41,000, Handyman Intake \$7,500 and Marketing Coordination \$13,000. The funds are already allocated and each is for the period of July 1, 2013 through June 30, 2014.

A motion was made by Legislator DeJanerio and seconded by Legislator Ferrando for placement on the next Legislature Agenda to approve the acceptance of the 2013 Marshall Fund grant are listed above. A voice vote was taken. The motion as carried. (RESOLUTION # 4)

Request for approval of a Lease Agreement with Lifespan of Greater Rochester was made by Director Whitmore for office space for the period of July 1, 2013 through June 30, 2014 for office space to house one Lifespan employee at a monthly rate of \$82.40 per month.

A motion was made by Legislator Lawrence and seconded by Legislator Ferrando for placement on the next Legislature Agenda to approve the acceptance of the lease of office space for Lifespan of Greater Rochester, Inc. The motion as carried by a voice vote. (RESOLUTION # 5)

Request for approval of an addendum to the nutrition agreement with People Inc/Leisuretimers for meal site was made by Director Whitmore to provide mealsite service by the Office for the Aging to the participants for an additional two day per week service at a stipend rate of \$450 per year for the period of January 1, 2013 through December 31, 2013.

A motion was made by Legislator Lawrence and seconded by Legislator Ferrando for placement on the next Legislature Agenda. The motion was passed by a voice vote.

Director Whitmore requested disposal of office equipment and office items no longer needed or outdated. Also included in the request was a Hammond organ with bench which would be donated to the Justice for Children GLOW Foundation auction.

A motion for all items as noted was made by Legislator Lawrence and seconded by Legislator Ferrando to approve placement on the Ways and Means agenda. A voice vote was taken. The motion was carried. (RESOLUTION # 7)

Health Director Paul Pettit requested approval for 34 contracts of related services for the preschool Supportive Health Services Program (PSSHSP) for the period of July 1, 2013 through June 30, 2015.

A motion was made by Legislator Lawrence and seconded by Legislator DeJanerio for placement on the next Legislature Agenda to approve the contracts as noted. A voice vote carried the motion. (RESOLUTION #8)

A request for approval of 15 contracts was requested by Director Pettit for individuals of Special Education Itinerant Teacher Services (SEIT), Classroom Services (CB), and Evaluator Services in the Preschool Supportive Health Services for the period of July 1, 2013 through June 30, 2015 at rates established by NYS.

A motion was made by Legislator DeJanerio and seconded by Legislator Lawrence for placement on the next Legislature Agenda to approve the contracts as noted. A voice vote carried the motion. (RESOLUTION # 9)

A contract renewal with Monroe County for Elevated Blood Lead Investigation services for the period of August 1, 2013 through July 31, 2014 at rates as noted was requested by Director Pettit.

Legislator Ferrando made a motion to approve the contract with Monroe County for Lead Investigation Services as noted. The motion was seconded by Legislator Lawrence. A voice vote carried the motion. (RESOLUTION #10)

A grant amendment for the County's Drinking Water Enhancement program in the amount of \$85,922 was requested by Health Director Pettit for the period of April 1, 2013 through March 31, 2014.

Legislators DeJanerio and Lawrence moved and seconded the motion respectively for placement on the next Legislature Agenda. A voice vote was taken. The motion was carried.

Health Director Pettit requested a grant amendment for the 2013 budget. Notification was received from the national Network of Libraries of Medicine that the County's application for a one-time Technology Improvement Award had been approved in the amount of \$6,870. This grant money will be used to place pre-programmed iPads in the Health Department's waiting room.

A motion was made by Legislator DeJanerio and seconded by Legislator Ferrando for placement on the next Legislature Agenda. A voice vote was taken. The motion was carried (RESOLUTION #12)

A request for grant acceptance for Tobacco Enforcement Program contract was made by Health Director Pettit. The Contract will be effective April 1, 2013 through March 31, 2018 in the amount of \$169,920.

A motion was made by Legislator Lawrence and seconded by Legislator Ferrando to approve placement on the Legislature agenda. A voice vote was taken. The motion was carried (RESOLUTION #13)

Director Pettit requested authorization to continue the Health Department's Tobacco Enforcement Petty Cash Fund of \$600.00 effective through March 31, 2018.

A motion was made by Legislator Ferrando and seconded by Legislator Lawrence to approve placement on the next Legislature Agenda. A voice vote was taken. The motion was carried (RESOLUTION #14)

Administrator Christine Schaller of the Nursing Home requested contract renewal of Medicare Part B with Health Systems Services LTD for prosthetic devices and medical supplies for as per the written agreement through April 31, 2014.

A motion was made by Legislator Ferrando and seconded by Legislator DeJanerio for placement on the next Legislature Agenda to approve the contract renewal for the Medicare Part B with Health Systems Services, LTD. The motion was passed by a voice vote. (RESOLUTION #15)

Administrator Schaller requested approval of a contract effective September 1, 2013 through August 31, 2013 with New York State Industries for the Disabled, Inc. (NYSID) as negotiated.

A motion to approve the contract was made by Legislator Lawrence and seconded by Legislator Ferrando for placement on the next Legislature Agenda. A voice vote carried the motion. (RESOLUTION #16)

A contract renewal for transcription services for the Nursing Home was requested by Administrator Schaller. The contract will be for one additional year through August 31, 2014 with Iridium Technologies, Inc. The annual cost is not to exceed \$8,000.

A motion was made and seconded by Legislators Lawrence and DeJanerio respectively for placement on the next Legislature Agenda. A voice vote was taken and carried the motion.

A request for the disposal of a 1999 Dodge Caravan which has been determined as unsafe to operate and no longer cost effective to repair was requested by Administrator Schaller. The van is to be sold at auction.

A motion was made by Legislator Lawrence and seconded by Legislator DeJanerio to approve placement of surplus items on the Ways and Means agenda. A voice vote was taken. The motion was carried. (RESOLUTION #18)

Administrator Schaller requested an amendment to the 2013 Salary Schedule due to downsizing staff to be more efficient. A request to eliminate the position of Adult Home Case Manager was made. A savings for the remainder of 2013 is \$19,551.86.

A motion was made by Legislator Lawrence and seconded by Legislator Ferrando to approve placement on the Ways and Means agenda. A voice vote was taken. The motion was carried. (RESOLUTION #19)

County Manager Jay Gsell had no further business to report.

There was nothing to report from the Administrative Office.

The next Committee meeting will be held on August 5, 2013.

The meeting was adjourned at 5:21 PM upon motion of Legislator Lawrence seconded by Legislator DeJanerio.

Esther Leadley, Chair
Human Service Committee