

Present: Legislator Bausch, Hancock, Leadley, Lawrence, Ferrando, Stein, Clattenburg, DeJaneiro, Legislature Clerk Kingdon, County Manager Gsell, Director of Job Development Gage, County Treasurer German, County Attorney Zambito, Executive Secretary to the Workers Compensation Plan Jasinski, Bill Fritts, Lawley Genesee, Dr. Sunser, GCC President and Kevin Hamilton, GCC. Legislator Cianfrini, absent.

Chair Bausch called the meeting to order at 4 PM in the Legislature Conference Room. The minutes of the May 1, 2013 meeting were approved upon motion of Legislator Lawrence seconded by Legislator Leadley.

Scott Gage, Director of Job Development presented his Department Review. Workforce Investment Act Allocations are determined using a federal formula that factors the number of economically disadvantaged adults and youth plus the number of unemployed in Genesee County. The new 2010 census figures will be used calculate these factors and their percentages will determine the funding based on need. The GL OW Workforce Investment area is anticipating approximately a 16% increase in dislocated worker funding, a 6% increase for low income adult funding, and a 2% increase for youth funding in the next program year beginning July 1, 2013. It is estimated the County will receive \$95,071 in adult funds, 140,848 dislocated worker funds, and \$95,229 for youth programs for a total of \$331,140 or roughly \$25,661(+8%) more in total WIA funding. The Governor's state budget refunded the TANF Summer Youth Employment Program at 24.8 million, the same amount as in 2012. Revenues from other JDB funding will total an estimated \$194,233 and would bring a total anticipated budget for Job Development to \$525,381 for the year, 5% increase in additional revenue for the new program year. Job Development is not anticipating any changes in its staffing for 2013. They now have two Career Counselors, one Clerical/Fiscal Support Staff and the Director. At this time there is no anticipated staff reduction/hiring for the next year. The Committee thanked Mr. Gage for his update.

County Treasurer German presented a contract with Phillips Lytle, Hitchcock, Blain & Huber for the representation, counsel and assistance in conducting the tax enforcement proceedings for the County. The cost of the contract is \$325 per redeemed parcel plus expenses as outlined in the contract for the years 2011-2013 and Country Real Property Taxes. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Lawrence.

Mr. German's second item was a contract with Bontrager Auction Center of Batavia New York to supervise the auction sale of County owned property for 2014 through 2016. A 10% buyers premium will be charged to cover all the sale expenses. This was approved for placement on the next Legislature Agenda upon motion of Legislator Lawrence seconded by Legislator Hancock.

County Treasurer German and Deputy Treasurer Landers were seeking permission to attend the 2013 World Executive Conference in Scottsdale Arizona on October 6 through October 9, 2013. Legislator Lawrence asked if webinars are available for training on this system. County Treasurer German responded that webinars are not available very often.

Legislator DeJaneiro asked why was it necessary for both Mr. German and Mr. Landers to attend the conference, Mr. German responded that the conference runs different classes at the same time and this way they can both attend different classes. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hancock second by Legislator Lawrence.

Lastly Mr. German presented a contract renewal with M&T Purchasing Card Program. The County Treasurer would like to renew the contract for one more year utilizing the second of three renewal options. Legislator Hancock asked if the County receives points for a certain percentage of what the County spends, Mr. German responded that the County does not spend enough to receive the points. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Lawrence.

County Attorney Zambito along with the Executive Secretary to the Worker's Compensation program Jasinski and Mr. Bill Fritts from Lawley Genesee held a discussion on the Workers Comp Excess Insurance Policy. Mr. Fritts explained the risk management services his company would be able to provide for this plan. They would conduct loss source and claim analysis, conduct claim reviews which would focus on claim disposition strategies to mitigate and close existing claims and look at the most probable reserve profiles for all open and reopened claims. Lawley Genesee would also be able to do loss forecasting which would help with future workers compensation costs. They would also do safety program assessments. This program reviews overall approach to safety including safety accountability, accident investigation and self-inspection processes. There are a wide variety of training programs that Lawley offers on an as needed basis. As the County's Broker, Lawley is able to reduce risk management and training fees. 30% of earned commission is applied to risk management and training. Lawley is able to provide some services to the County at no charge, thereby reducing the total fees. Lastly they are able to work with TPA's that the County wishes to use. In doing this they serve as a second set of eyes. The Committee decided to go forward with Lawley Genesee to become the Broker of the Workers Compensation Excess Plan. Mr. Zambito will draft a resolution awarding them this contract at the next Ways and Means meeting.

County Attorney Zambito requested approval for a renewal agreement for the crime employee dishonesty insurance coverage. It was recommended that coverage be placed through Tompkins Insurance Agencies with an annual premium of \$4051 with two one-year renewals. This was approved for placement on the next Legislature Agenda upon motion of Legislator Lawrence seconded by Legislator Leadley.

The following referrals from the Public Service Committee were approved for placement on the next Legislature Agenda upon motion by Legislator Lawrence:

Capital Project Amendments, Budget Amendment and Supplemental Agreements to Federal Aid Master Agreements – Highway was seconded by Legislator Leadley.

Budget Amendment for police service with the Village of Oakfield – Sheriff was seconded by Legislator Hancock.

Budget Amendment for police services with the Village of Bergen – Sheriff was seconded by Legislator Leadley.

Dr. Sunser and Kevin Hamilton from Genesee Community College presented the proposed operating budget for academic year 2013 through 2014 in the amount of \$38,071,000 with a sponsor share from the County of \$2,036,374. The proposed County dollar contribution of \$2,036,374 in the proposed college operating budget for the fiscal year is an increase of a hundred thousand dollars and a 5.1% increase overall the 2012 – 13 sponsor contribution. This level of contribution represents 5.3% of the total operating budget. This budget includes a student tuition increase of \$75 per semester to \$3700 per year. This will remain competitive with other area community colleges. The Public Hearing shall be held in the proposed operating budget at 7 PM on Wednesday, June 12, 2013. This was approved for placement on the next Legislature Agenda upon motion of Legislator Lawrence seconded by Legislator Hancock.

County Manager Gsell presented a salary schedule amendment creating one temporary full-time position of Deputy Human Resources Director in Grade 7 at a salary of \$52,566. New York Civil Service would prefer that the County create a temporary Deputy Human Resources Officer during the time the County does not have a full-time Human Resources Director in place. The New York State Civil Service Representative indicated that Anita Cleveland who is currently in the Human Resources Department would be an appropriate and acceptable Interim Deputy Human Resources Director. Legislator Leadley asked if this was a temporary salary and Mr. Gsell responded that this will remain in effect until a Human Resources Manager has been hired. This was approved for placement on the next Legislature Agenda upon motion of Legislator Lawrence seconded by Legislator Leadley.

Legislature Clerk Kingdon is seeking authorization for home rule request to impose a 1% sales tax in addition to 3% rate authorized by the tax law. The renewal of the additional one percent authorized by the state legislature will become effective immediately and expire November 30, 2015. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Lawrence.

Legislature Clerk Kingdon was also seeking authorization for home rule request to impose an additional one quarter 1% tax on mortgages real property situated within the County of Genesee and additions for the current tax imposed unspent mortgages local tax of one quarter 1% to be used for the purpose offsetting the recording/County Clerk's office or any County general fund purpose in Genesee County. This was approved for placement on the next legislature agenda upon motion of Legislator Lawrence seconded by Legislator Leadley.

Legislature Clerk Kingdon reminded the committee that the next legislature meeting on May 22 will be held at the City of Batavia as part of an outreach meeting.

Legislator Hancock made a motion to adjourn at 5:15 PM seconded by Legislator Leadley.

Robert Bausch, Chair
Ways & Means Committee

Submitted 5-21-13 ssk