

PRESENT: Chair Bausch, Legislators Cianfrini, Leadley, and Hancock. County Manager Gsell. Also Present: Legislature Clerk Pratt, Legislators Ferrando and Clattenburg, Buildings & Grounds Supervisor Ross, Purchasing Director Kaleta, Assistant County Manager Ciaccia, City Manager Molino, Job Development Director Gage, Undersheriff Sheron, County Historian/Records Management Director Conklin, Batavian Reporter Owens, Jail Superintendent Minardo, Deputy County Treasurer Landers, Real Property Deputy Director Andrews, County Treasurer German, Daily News Reporter Mrozek, Genesee Justice Representative Harris, Genesee Justice Supervisor Bezon, Legislator DeJaneiro, County Attorney Zambito, County Manager Administrative Assistant Muckle.

Chair Bausch called the meeting to order at 4PM in the Legislature Conference Room. The minutes of the July 5, 2012 meeting were approved upon motion of Legislator Cianfrini seconded by Legislator Leadley with the following correction:

“Legislator Hancock noted the Program was once 100% grant funded but currently it is funded 45% grants. In these difficult budget times she is concerned where the Legislature will come up with **the increased cost of this position.**”

Assistant County Manager Ciaccia recommended the approval of a change order for the County Building No. One Roof Project to fabricate and install a new copper roof edge at the cost of \$4,850.70. This is an upgrade from the original specs and will protect offices from leaking rain. There are funds available in the project. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Hancock.

Job Development Director Gage reported that the Workforce Investment board has received Youth funding in the amount of \$1628 and recommended the Chair of the Legislature be authorized to sign said contracts. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

Mr. Gage reported that the Workforce Investment Act requires development and submission of a comprehensive local plan by the Chief Elected. They are currently working on this and he is requesting a resolution authorizing Chair Hancock to sign the Plan covering July 1, 2012 through June 30, 2013. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

Purchasing Director Kaleta presented his Department Review. The 2013 Budget will be extremely difficult. There will be possible postal increases which appear in his budget and are billed back to all Departments. He is recommending that all Departments be required to justify any individual desktop printers in the office or do away with them as a cost saving measure. The Purchasing Department has been participating in E Procurement with 18 other municipal members. This is much less labor intensive and seems to be working well. Legal notices for bids are still required. There are several things before the State Legislature which could affect his Department and he will keep

the Committee posted if action is advisable. The County Courier visits all Departments and some Agencies daily and travels 6,000 miles per year. He picks up all outgoing mail which is centrally processed and saves postage dollars. He also delivers interoffice mail. The County Clerk and Elections Department have been very helpful in providing backup support for the mailroom when needed. Legislator Cianfrini asked about efforts to go "paperless." Mr. Kaleta noted initiatives by the Purchasing Department and noted that it is being done at the Department level.

The following referrals from the Human Service Committee were approved for placement on the next Legislature Agenda upon motion of Legislator Leadley:

OFA Advisory Appointment-Grasso and Rissew seconded by Legislator Hancock.

Salary Schedule Amendment/Mental Health abolition of Principal Clerk, creation of Clerk Typist seconded by Legislator Cianfrini.

Appointment-Mental Health Community Services Board of Mary Ella Loos as a Consumer Member seconded by Legislator Cianfrini.

Budget Transfer-County Historian/Records Management Officer \$493 from Contingency to cover Personal and Fringe costs seconded by Legislator Hancock.

Human Service Chair Leadley noted that she has been involved in Corporate Compliance for three years as the Legislature Liaison. This has to do with Medicaid and the avoidance of fraud at the Nursing Home, Public Health Department and Mental Health. All have received training and regular updates, including their Boards. The Legislature needs to receive this training as well. She is requesting that the Legislature Chair schedule a Committee of the Whole for this purpose. It should take between 30 to 45 minutes. Assistant Manager Ciaccia is still listed as the Corporate Compliance Officer. Also, in July the Legislators signed and sent a letter in regards to Bureau of Early Intervention's inability to accept payment vouchers submitted for reimbursement by counties. She is pleased to report that late Friday afternoon the Health Department received a call indicating the system was being turned back on and urging vouchers be submitted immediately for processing.

The following referrals from the Public Service Committee were approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini:

Grant Award/Budget Amendment-Genesee Justice \$135,796 for the Child Advocacy Center and the Justice for Children Multi-Disciplinary Team seconded by Legislator Hancock. The amount increased \$5000 over last year.

Appointment-Traffic Safety Board of Batavia Police Chief Heubusch seconded by Legislator Leadley.

Contract/Budget Amendment-Sheriff/Additional Police Services for the Village of Oakfield in the amount of \$30,000 seconded by Legislator Hancock. It was noted that coverage of this may be difficult for the month of August with the additional coverage required for Darien Lake but they are working closely with the Village to address their needs. Legislator Hancock noted that as we go forward the challenges to the Department must be considered. Undersheriff Sheron noted that he believes this is of definite benefit to the Department and the Village.

Surplus Equipment-Highway seconded by Legislator Leadley.

Capital Project/Budget Amendment-Design Terminal and Maintenance Hangar seconded by Legislator Leadley transferring \$103,347 in Airport Deferred Revenue to the Project.

Federal Air Master Agreement/Establish Capital Project-South Lyon Street Bridge seconded by Legislator Hancock.

County Treasurer German recommended approval of a contract with Freed, Maxick & Battaglia for the audits of the County, Mental Health CFR, NYS DOT, single audit and 457 Plan audit each for a total fee of \$30,000 and the Nursing Home audit for a fee of \$11,000 for years 2012-2014. Using the same auditing firm will save the general fund \$4450 per year and the Nursing Home \$400 per year over the current 2011 audits. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hancock seconded by Legislator Cianfrini. The contract allows for 2 one year renewals.

Mr. German gave a financial update stating that receivables are about \$100,000 from where they were last month. The Physically Handicapped Program is down one million, while DSS is up about the same amount. We are holding our own. The Nursing Home does concern him as we have advanced \$3.3 million so far in 2012. the IGT payment is doubtful this year and we may receive payment for 2 in 2013. He may need to borrow in 60 days to meet the NYS Pension payment. Sales tax through the second quarter is up 5% over last year and \$540,000 over budget may be a possibility for 2012 if these trends continue. Legislator Hancock restated constituent and employee concerns noted at the Public Service Committee. Pension costs are up 20% over the next two years, Medicaid continues to increase, up 3% this year and again next year. The fact of the matter remains that despite increased revenue in the area of sales tax, the county continues to be in financial crisis. Legislator Bausch asked how individual grants are tracked. Mr. German responded this is done on an individual Department basis until a claim is submitted against the grant. Mr. Bausch expressed concern about the checks and balances of such a system. These claims are not always in the same calendar year and could be overlooked.

County Attorney Zambito introduced Local Law Introductory No. 2 Year 2012, a local law to amend the tax laws of Genesee County pursuant to Section 421-f of the NYS Real Property Tax Law for exemptions for capital improvements to residential buildings in the City of Batavia. The final copy of the Law will be before the Legislature prior to the Public Hearing which will be set for Monday, September 10, 2012 upon motion of Legislator Cianfrini seconded by Legislator Leadley.

County Attorney introduced Local Law Introductory No. 3 Year 2012, a local law to amend the tax laws of Genesee County pursuant to Section 485-a of the NYS Real Property Tax Law for exemption for Residential-Commercial Urban Exemption Program in the City of Batavia. A public hearing will be set for Monday, September 10, 2012 upon motion of Legislator Cianfrini seconded by Legislator Leadley.

The NYSAC meeting is being held September 12-15, 2012. Several Legislators have expressed interest in attending the sessions and would therefore be unable to attend the

Regular Legislature Meeting. The County Attorney is recommending that with sufficient notice he believes the meeting date can be changed to Monday, September 10, 2012. His interpretation is that when the August meeting is adjourned, it can be officially adjourned until September 10, 2012 by suspending the Rules. Chair Bausch will offer the adjournment.

Counties across the State have been contacted by the American Society of Composers, Authors, and Publishers to accept a license to perform publicly on the premises and at events and functions musical compositions in the ASCAP repertory for the period June 1, 2012 through May 31, 2012. He is recommending proceeding with the Agreement at this time at a cost of \$637. A transfer from the Contingency Fund will be required. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Hancock 3-1, Legislator Cianfrini no.

County Manager Gsell reviewed the 2012 Budget schedule with the Legislators present. Legislator Cianfrini will be unable to attend the September 29th meeting, but will discuss his questions and concerns with Ways & Means Chair Bausch prior to the meeting. The schedule was approved as presented.

A budget transfer in the County Manager accounts is required for advertising expenses for the Assistant County Manager replacement. There are funds available in the Personal Services line and a transfer of \$1000 was approved for placement on the next Legislature Agenda upon motion of Legislator Hancock seconded by Legislator Cianfrini.

County Manager Gsell reviewed 2012 budget factors with those present.

The meeting was adjourned at 6:30 PM.

Robert Bausch, Chair
Ways & Means Committee
Submitted 8-3-12 cpp