

PRESENT: Chair Bausch, Legislators Cianfrini, Hancock, Leadley, DeJaneiro, Ferrando, Stein, Lawrence and Clattenburg. Also Present: Confidential Secretary Kingdon, County Attorney Zambito, Self Insurance Executive Secretary Jasinski, Daily News Reporter Mrozek, County Treasurer German, Deputy Treasurer Landers, County Manager Gsell, Assistant County Manager Ciaccia, Supervisor of Buildings and Grounds Ross, Nursing Home Administrator Schaller, Chamber of Commerce President Freeman, Tourism Marketing Director Rapone and Sales and Marketing Manager Leuer.

Chair Bausch called the meeting of the Ways & Means Committee to order at 4PM in the Legislature Conference Room.

Lynn Freeman President of the Chamber of Commerce, along with Kelly Rapone, Tourism Marketing Director and Elissa Leuer Sales and Marketing Manager were present to give their third quarter update. Mr. Freeman went through the Chamber's budget for 2013 and there is about a 7% increase over last year. Ms. Rapone and Ms. Leuer went through the marketing plan and the many changes they have done throughout the year.

County Treasurer German presented a sales tax and receivables update to the Committee. He also held a discussion on borrowing money for the Nursing Home who is currently into the general fund by 3.2 million dollars. IGT money that is owed to the nursing home will most likely not be coming this year, prompting other payments such as a 6 to 7 million dollar payment to the New York State Retirement System difficult. It is Mr. German's recommendation that the County start the process to borrow approximately 5 million dollars on behalf of the Nursing Home. A motion was advised by Chair Bausch, this motion was made by Legislator Hancock seconded by Legislator Leadley to borrow approximately five million dollars with the payments not to exceed one year. Mr. German was given authorization back in 2006 to borrow money on behalf of the county but when that resolution was passed he did promise to consult the Ways and Means committee before doing so.

Deputy Treasurer Landers presented two items. He was seeking approval of an inter-municipal agreement for real property tax exemption with the Village of Oakfield. The Village owns a parcel of land outside the Village limits which is to be the location of a new water tower. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

Mr. Lander's second item was a contract for the preparation of tax bill laser printing and inserting into window envelopes. This contract will be with Applied Business Systems, Inc. which the county has contracted with for 18 years. The previous contract was for \$.1514 per bill and the new contract is at a reduced rate of \$.147 per bill. This is approximately an \$8,000 expense which is charged back to the various municipalities. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Cianfrini.

Assistant County Ciaccia and Supervisor of Buildings and Grounds presented the Facilities Management department review. The department is within budget and all

requests from departments continue to be handled in a timely manner. There has been minimal contracting out of items; most requests have been able to be handled internally. Mr. Ciaccia explained he has compiled a building analysis on how much it is to run each building, of the use of each of the county buildings and how much open office space there is. This report has been given to the County Manager for his use. The energy efficiency project is complete and in 2013 the county will see its first full year of savings. This is projected to be around \$20,000.

Mr. Ciaccia presented the approval of two agreements. The first is an award of contract with Waste Management of NY, LLC. This is a one year contract with the option to renew for three additional years. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

Mr. Ciaccia's second contract is with the Unified Court System. The county takes care of court cleaning and minor repairs at the Courts Facility. The county has been providing this service since 1998 and this is a big source of revenue for the Facilities Management Department. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Cianfrini.

Mr. Ciaccia presented the Stop DWI department review. DWI arrests are the lowest they have been since 1996. Mr. Ciaccia believes this in part of the Stop DWI program. He went through the budget process with the committee and the 2013 budget has been reduced by \$39,000. Because of fewer arrests occurring he was able to cut some money from the District Attorney and Genesee Justice contributions in handling DWI cases.

Mr. Ciaccia was seeking approval of the STOP DWI budget. This budget is due to the state by October 1<sup>st</sup> of each year. The total budget for the year is \$215,000 a decrease of \$39,000 from 2012. All revenue is generated from DWI fines and there is no contribution from the County's General Fund. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hancock seconded by Legislator Leadley. Legislator Cianfrini voted no. He felt that it is not the right time to vote on this budget when the County budget is still in the planning phase, it may not fit well into the County's budget.

At 5:40 pm the meeting was then adjourned by Chair Bausch until 7:30 pm.

The meeting reconvened at 7:30 pm.

Nursing Home Administrator Schaller presented an amendment to the salary schedule amendment to provide a more efficient operation of the business office of the Nursing Home. The Management Salary Review Committee did meet to review the Management Position questionnaire and did recommend placement of the position of Business Office Manager at Grade 5. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hancock seconded by Legislator Leadley.

Ms. Schaller presented another salary schedule amendment. This was to extend the part-time Controller's contract for an additional month ending November 1, 2012. This contract is with Christine Kuehl who continued to work on a part-time basis after her retirement until a replacement was appointed. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Cianfrini.

County Attorney Zambito presented a resolution setting a public hearing on Local Law No. 4, Year 2012. This is a local law in relation to the Genesee County Mutual Self Insurance Plan. Mr. Zambito made some changes to the local law which included adding the Richmond Memorial Library, increasing the reserve to 6 million and changing the assessed value to \$75,000. This public hearing is set to take place October 10<sup>th</sup>. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Hancock.

Mr. Zambito explained the changes to Local Law Introductory No. 4, Year 2012. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hancock seconded by Legislator Cianfrini.

The following referrals from the Public Service Committee were approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini:

- Budget Transfer-ILS Contract/Public Defender seconded by Legislator Leadley
- Budget Transfer-Vehicle Fuel/Sheriff seconded by Legislator Hancock
- Budget Amendment-Benefits/EMS seconded by Legislator Leadley
- Budget Amendment-SEMO Grant/EMS seconded by Legislator Hancock
- Close Capital Project-Bridge 1322/Highway seconded by Legislator Hancock
- Budget Amendment-County Road Fund/Highway seconded by Legislator Leadley
- Appointment-Airport Advisory Board/Airport seconded by Legislator Hancock

County Manager Gsell presented an inter-municipal agreement between Genesee and Orleans County for a shared Public Health Director. Both Genesee and Orleans are committed to providing essential public health services to their County residents. This agreement is essentially a pilot project which will be studied over a two year duration ending in December 2014. The effectiveness of the project along with identifying the feasibility of future sharing services and personnel within the Health Departments will be evaluated. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley. It was noted that Legislator Leadley has done a great job getting the Genesee County Board of Health on board with this plan as it was not first very well received. Legislator Stein commented it took a lot of time and education to make the Board more comfortable with this decision. They have had time to become familiar with the new Public Health Director and are now recognizing his level of commitment to Genesee County.

The meeting was adjourned at 8:25 PM

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Robert Bausch, Chair  
Ways & Means Committee  
Submitted 9/21/12 ssk