

Present: Legislators Clattenburg, Davis, Young, DeJaneiro Also Present: Legislature Clerk Pamela LaGrou, County Attorney Chuck Zambito, Under Sheriff Bill Sheron, Highway Superintendent Tim Hens, Planning Director Felipe Oltramari, Justice For Children Supervisor Theresa Asmus-Roth, Emergency Communications Director Steve Sharpe, Howard Owens, Mallory Diefenbach.

Chair Clattenburg called the meeting to order at 4:30 PM in the Legislature Conference room in the Old Courthouse. Legislators Young and DeJaneiro were appointed to serve on the committee for the duration of this meeting. The minutes of the August 2, 2016 meeting were approved upon motion of Legislator Young seconded by Legislator Davis, carried unanimously.

Under Sheriff Bill Sheron explained the Sheriff's Office was informed they were awarded a grant from the NYS Governor's Traffic Safety Committee, in the amount of \$25,408, to participate in the statewide Police Traffic Services Program, for the time period of October 1, 2016 through September 30, 2017. This grant funding is used for seatbelt checks and traffic enforcement and is measured in terms of effectiveness. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator DeJaneiro, carried unanimously.

Next, Mr. Sheron explained the New York State Division of Criminal Justice Services has awarded Genesee County a \$15,000 Legislative Grant be used to purchase night vision equipment, and patrol vehicle equipment. This will require a budget amendment to account for the increase of \$15,000 to the 2016 budget. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator DeJaneiro seconded by Legislator Davis, carried unanimously.

Mr. Sheron explained the Sheriff's Department has an agreement with United Uniform Co for uniforms for Sheriff's Department and Correction Officers. The agreement is set to expire December 31, 2016. The Sheriff recommends renewing the contract for one year. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator DeJaneiro, carried unanimously.

Lastly, the Under Sheriff explained the need to include the Justice For Children Advocacy Center as an agency member on the Criminal Justice Advisory Board (CJAC) because of the work with victims of domestic violence matters that involve law enforcement and other criminal justice agencies. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator DeJaneiro carried unanimously.

Justice for Children Program Coordinator Theresa Asmus-Roth described how the County has accepted grant funds to establish satellite offices in Orleans and Wyoming

County and, through contacts with the multi-disciplinary team, suitable office space has been identified in Warsaw with Warsaw Redevelopment, LLC at a rate of \$1,015 per month with gas, electric and water, sewer and garbage pick-up included. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator DeJaneiro carried unanimously.

Next, Mrs. Asmus-Roth described the same with a lease for office space in Albion at the Arnold Gregory Complex. The monthly rate is \$1,016 with heat, water and electric included. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator DeJaneiro, carried unanimously.

The next resolutions presented by Mrs. Asmus-Roth were for an agreement with three different clinical therapists for services for the Justice for Children Advocacy Center. The first is with Kimberly R. Levitsky, LCSW, 275 Lake Avenue, Rochester, NY 14608 to provide mental health services to child-victims and their families for the Justice for Children Advocacy Center, 304 East Main Street, Batavia, NY for the period of October 1, 2016 through September 30, 2017 at a cost of \$35.00/hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator DeJaneiro seconded by Legislator Davis, carried unanimously.

The second resolution is with Julie A. Walsh, LCSW, 43 Sarah Circle, Spencerport, NY 14559 to provide mental health services to child-victims and their families for the Justice for Children Advocacy Center, 304 East Main Street, Batavia, NY for the period of October 1, 2016 through September 30, 2017 at a cost of \$40.00/hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator DeJaneiro seconded by Legislator Davis, carried unanimously.

The last of the three is with Vicky Chamberlain, 405 East Main Street, Batavia, NY 14020 for clinical supervision for the JFCAC Mental Health Clinical Therapists, 304 East Main Street, Batavia, NY for the period of October 1, 2016 through September 30, 2017 at a cost of \$75.00 per hour. Vicky provides clinical supervision to the other therapists. This was approved for placement on the next Legislature Agenda upon motion of Legislator DeJaneiro seconded by Legislator Davis, carried unanimously.

Director of Emergency Communications Steve Sharpe explained The New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications has awarded Genesee County a \$187,497.00 Public Safety Answering Point Operations Grant and the funds will be used to offset a portion of the 2017 Communications Personal Services and Overtime Salaries. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Young, carried unanimously.

Mr. Sharpe explained the next step in the process of upgrading the 800 MHz radio system. A tower will be built in LeRoy on town property requiring a permanent easement of a parcel of property which also includes a permanent easement for road access for the construction of the radio tower and enclosure for the County's 800 MHz radio system. County Attorney Zambito stated this is a standard easement and has no bearing on whether the County leases space on the tower in the future. Mr. Sharpe stated that they hope to begin tower construction by the end of the year and the project needs to be completed by 12/17 per the grant requirements. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Davis, carried unanimously.

Highway Superintendent Tim Hens proceeded with his department review, highlighting the following: The Genesee County Highway Department includes 7 areas of operation; Highway, Airport, Parks, Fleet Maintenance, Facility Maintenance, Public Health Engineering and Countywide Water with 57 employees (54.25 FTE's). Funding includes county road fund, general fund, CHIPS, Federal aid, BRIDGE NY, Road Machinery. Equipment purchases and leases are done based on the Highway Dept. replacement plan. Significant projects completed in 2016 so far include several roads of highway paving and overlay, shoulder widening, bridge and culvert assessment and completion of County Building #2 parking lot. Dept. overtime is kept in check through overtime controls. Summertime hours switch to 4-10 hour days to take advantage of sunlight/daytime. Departmental realignment and staffing is maxed out – any future cuts will reduce key services. Shared services (with towns) are highly beneficial to the department. The Environmental Educator at the Parks Interpretive Center continues to be successful with programming. The ZBGA Grant covers approximately 85% of the cost of that position. User fees cover an additional \$5,000. Shelter reservations remain constant, deer management program will be revisited with only 11 permit applications and 3 deer taken last year. Facility Management completed major projects including the building #2 flood repairs, building #1 flood response & repairs, IT office improvement, Planning Dept alterations and projects planned for 2017 are jail stonework, highway roof and joint maintenance facility. The economic impact of the Airport includes a \$25.8 million capital investment and there are 21 jobs. Cash flow has been positive for 14 of the past 15 years with local based businesses doing well. Fuel sales of both Jet-A and 100 LL have increased over the past 10 years. A future capital project includes runway rehabilitation.

Mr. Hens explained the request for a road swap with the Town of Alabama as a result of the STAMP project. The GCEDC requested the swap since past practice has been for the County to maintain roads associated with business development. The action is simply a transfer of responsibility for purposes of maintenance. The County is slated to get .51 more road miles which will lead to slightly higher CHIPs reimbursement and Snow & Ice payment to the Town. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Davis, carried unanimously.

Mr. Hens explained that the County requires a contract for the delivery of bulk oil products at Genesee County Highway Department and has an existing contract for this service that expires on October 31, 2016. He is recommending a one-year extension of this contract with Superior Lubricants Co. for bulk oil and Wm. A. Phillips & Son, Inc., East Bethany for the delivery of synthetic transmission oil. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Davis, carried unanimously.

Next, he explained that the County advertised for bids for the purchase and delivery of sodium chloride for snow and ice control. He is recommending that the County enter into an agreement with American Rock Salt for the sale of sodium chloride at a cost of \$41.75 per ton, with delivery to Batavia for the period of October 1, 2016 thru September 30, 2017. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator DeJaneiro, carried unanimously.

Mr. Hens explained there are pieces of equipment he is recommending be declared surplus property that would be sold at auction, public bid or through inter-municipal purchase. Revenue generated from the sale will go into the Road Machinery Fund and is estimated at \$20,000. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator DeJaneiro seconded by Legislator Davis, carried unanimously.

Mr. Hens then described the need for a budget amendment to the Road Machinery fund for the repair of department equipment. Expenses are expected to total \$45,000. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Young, carried unanimously.

Mr. Hens went on to describe that three capital projects need to be established for; demolition of the terminal building & maintenance hangar, the on-airport obstruction removal and reconstruct runway project. The County has been awarded several federal and state airport improvement program grants to cover the cost of the three capital projects. The County needs to match the state grant and that will be paid for through the 1% sales tax. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator DeJaneiro, carried unanimously.

Mr. Hens explained the request for a budget amendment to the Airport Budget for an insurance payment that was received after an accident that occurred at the Airport. The accident resulted in over \$8,000 of damage which was covered by insurance. The repairs have been made. Total cost of damage is \$8,410 which is what insurance covered. This was referred to Ways and Means with a recommendation for placement on the next

Legislature Agenda upon motion of Legislator Davis seconded by Legislator DeJaneiro, carried unanimously.

Next, Mr. Hens explained that the County advertises for bids for the repair and maintenance of elevators in county buildings. He is recommending the county enter into an agreement with Thyssenkrupp Elevator Corporation at a cost of \$19,680.00 per year for January 1, 2017 through December 31, 2018, a two year period with three one-year (1) renewal periods. This was approved for placement on the next Legislature Agenda upon motion of Legislator DeJaneiro seconded by Legislator Davis, carried unanimously.

The clean-up and repairs to County Building #2 has progressed and a change order is requested to cover additional construction services required to complete the project in the amount to \$7,529. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Davis, carried unanimously.

Mr. Hens explained the benefit to adding the AdMonitor system at the Interpretive Center and Airport Terminal. Recently, the County Clerk requested installation at the DMV office. This is the same company who will run up to 5 advertisements at no cost to the county. This was approved for placement on the next Legislature Agenda upon motion of Legislator DeJaneiro seconded by Legislator Davis, carried unanimously.

Mr. Hens explained the Parks Supervisor advertised for bids for the purchase of timber log from the Genesee County Park and upon reviewing the bids recommends the contract be awarded to D & D Logging out of Attica NY. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator DeJaneiro, carried unanimously.

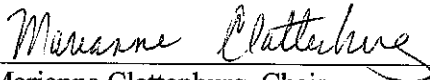
The last agenda item brought by Mr. Hens was for lease agreements with two anchor tenants at the Airport, Boshart Enterprises and P & L Air. With the new Terminal Building, cost of the monthly rent is going up 10%. Legislator Young commented about the following; 15 year lease agreement is long and benefits the business more than the County, insurance is only for \$1 Mil, the annual increase based on CPI or 2% with a 5yr cap at 5% also seems to benefit the business more than the County. Mr. Zambito suggested consulting with Bill Fritts at Lawley Genesee to discuss appropriate insurance and ensure we are requesting adequate coverage. Mr. Hens will discuss the length of the lease with Boshart tomorrow. This was approved for placement on the next Ways & Means Meeting Agenda upon motion of Legislator young seconded by Legislator Davis, carried unanimously.

Chair Clattenburg received a memo, resolution and back up from the District Attorney's office with a note requesting the item be added to the PS agenda. This is for a \$29,200 grant acceptance from DCJS for prosecution services used for salary and fringe benefits. The funds have been budgeted for in the 2016 budget. Legislator Young made a motion

to add Aid to Prosecution Grant Acceptance – District Attorney to the agenda seconded by Legislator DeJaneiro, carried unanimously. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator DeJaneiro, carried unanimously.

The Clerk reported the next meeting of the Public Service Committee is scheduled for Monday, October 17, 2016 in the conference room of the Old Court House.

A motion was made by Legislator Davis and seconded by Legislator Young to adjourn at 5:59 PM, carried unanimously.



---

Marianne Clattenburg, Chair  
Public Service Committee  
Submitted 9-21-16 phl