

Present: Legislator Bausch, Hancock, Leadley, Cianfrini, Stein, Clattenburg. Also Present: Legislature Clerk Kingdon, County Manager Gsell, Assistant County Manager Ciaccia, Election Commissioner Siebert, Treasurer German, Deputy Treasurer Landers, Interim Probation Director Michalak, News Reporter Mrozak

Chair Bausch called the meeting to order at 4 PM in the Legislature Conference Room. The minutes of the September 4, 2013 meeting were approved upon motion of Legislator Hancock seconded by Legislator Leadley.

Election Commissioners Siebert presented his Department Review. There have been no surprises that have affected their planned budget. There were two Primaries in Byron and Stafford. The November Election should be fairly light as only 4 out of the 9 Legislative seats are contested. Extra ballots have been ordered for the City elections due to the highly contested Council At Large races. In 2014 it is anticipated that there will only be a General Election in November. It is expected that there will not be Primaries for Congress, 139th Assembly District or 61st Senate District. The only County office up in 2014 will be Coroner. There is one issue in 2014 that may need to be addressed down the road. There has not been anything placed in the 2014 budget for warranty costs for both hardware and software on the electronic voting machines. The hardware warranty, which was for 5 years, runs out in 2013 and the figure that has been given is about \$16,000 per year to provide the warranties. There are extra machines now on hand that could be used to fill in if there was a breakdown in a machine. There is also approximately \$83,000 left in HAVA grant money that could be used to buy 3 or 4 more machines as backups if there were multiple breakdowns. The other item is a software warranty which would cover any upgrades-court ordered or otherwise. There is no firm contract price in place and there is no idea what the warranty would cover if it was decided to be budgeted for. The State Board is still negotiating with Dominion and they have suggested to "pad" the budget in both cases so that the County is covered and there would extra money left over for other unforeseen expenses. Both Election Commissioners feel due to the severe budget problems the County is facing they would rather come to the Legislature and ask for budget help if it is really necessary instead of budgeting for this item. Legislator Bausch stated that there had been a lengthy discussion at the recent NYSAC Conference regarding Early Voting asked if Mr. Siebert has heard anything new on the situation. Mr. Siebert stated that there is a difference of philosophy between the two parties. The Democrats seem to favor it more than the Republicans do. He went on to state that the original proposal for Early Voting was that there would need to open four different polling places for a week before the election and so many of County's polling places are fire halls and churches and they would not be able to accommodate this request. There was also the issue of finding inspectors to cover these additional hours. The big reason for the Early Voting is for places like New York City where polling sites are not adequately set up and people have to wait an hour or more to vote. This is not an issue in this area.

Assistant County Manager Ciaccia presented an award of a contract for Facilities Management for their Work Clothing and Uniforms. A sole bid was received from Coyne Textile Services to provide work clothing and uniforms at a cost not to exceed \$4,100 for the period January 1 – December 31, 2014. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Cianfrini.

Deputy Treasurer Landers presented a contract renewal with Armory Associates for the provision of actuary services required for the GASB 45 valuation. Armory Associates has been providing these services to the County since 2007. The County is required to have actuary services based on the size of the annually adopted budget. The contract will cost \$9,000 for 2014 and 2015 combined. Mr. Landers stated the County's GASB 45 liability is probably the least expense liability in the State compared to other counties. This is indicative of the County's non post-employment benefits. The liability for the end of the year was \$172,000. Other counties are seeing a liability of over \$10 million. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Hancock.

The following referrals from the Human Service Committee were approved for placement on the next Legislature Agenda upon motion by Legislator Leadley:

A budget transfer / Early Intervention Program seconded by Legislator Hancock

Legislator Leadley reported that she attended the Office for the Aging Public Hearing. They are required to have a Public Hearing every year. They recognized the RSVP volunteers and reported on the Housing Survey Results. OFA had three things they were thinking they would get as answers in regard to the survey and they were on target. The biggest is there is housing for those with low income and high income but nothing for people who have an income in the middle. It is something they will be looking into.

County Manager Gsell presented the appointment of Mr. Timothy Michalak for Probation Director II. Mr. Michalak has been acting as temporary Probation Director II since the resignation of the previous Director back in June. He has been with the County since 1997 and has twice passed the civil service exam given in an adjoining county which the results are transferable to this County. Legislator Cianfrini asked when Mr. Michalak will be presenting an action plan for the Probation Department. Mr. Michalak will present this after his appointment. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

At motion to adjourn was made by Legislator Cianfrini seconded by Legislator Leadley at 4:30 PM.

Robert Bausch, Chair
Ways & Means Committee
Submitted 10-7-13 ssk