

Present: Legislator Bausch, Cianfrini, Lawrence, Clattenburg. Also Present: Legislature Clerk Kingdon, Legislator Ferrando, Torrey, Young, County Manager Gsell, Assistant County Manager Landers, County Treasurer German, Deputy Treasurer Stack, Real Property Director Andrews, Facilities Management Supervisor Ross, News Reporter Mrozak and Batavia Reporter Howard Owens.

Chair Bausch called the meeting to order at 4:30 PM in the Legislature Conference Room. The minutes of the March 5, 2014 meeting were approved upon motion of Legislator Cianfrini seconded by Legislator Lawrence.

Election Commissioners Cassidy and Siebert presented a contract renewal with Phoenix Graphics for the printing supplies for the 2014 Primary and General Election for an amount not to exceed \$16,644. There has been no change in pricing for the period of July 1, 2014 through June 30, 2015 and the Board of Elections has been very satisfied with the performance of this company. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Lawrence.

Ms. Cassidy and Mr. Siebert were also seeking permission to use some of their HAVA money to cover the cost of eliminating all hard copy registration forms. This would total about \$41,963 to install, configure and train staff. After two years of this installation hard copies can be eliminated. This was approved by the Ways and Means Committee upon motion of Legislator Clattenburg seconded by Legislator Lawrence.

Lastly Ms. Cassidy and Mr. Siebert were seeking to also some of their HAVA funding for the warranty agreement on the election machines that has now expired on both software and hardware. The hardware would cost about \$150 per machine, per year and there are 48 machines which would cost about \$7200 yearly. After two years there would be about \$14,400 in savings. Second is the software warranty. If the county does not sign up for the warranty and upgrades are required by the State Board due to court orders the County would be at the mercy of the supplier Dominion Voting Machine to pay whatever licensing fees to comply with the State Board requirements. This would be very costly. It would be more cost effective to pay up front \$36,366 got s 40 month contract. This would qualify for HAVA funding. This was approved by the Ways and Means Committee upon motion of Legislator Clattenburg seconded by Legislator Lawrence.

County Treasurer German presented his Department Review. The books for 2013 have been closed. The General Fund Balance has grown by \$1.2 million which puts the balance for this fund at \$11.8 million. The Nursing Home lost approximately \$4.7 million in 2013. The County is still waiting for IGT money to come in, if and when that comes in will become 2014 revenue. The Nursing Home now has a negative fund balance of \$1.4 million. The medical and dental fund balance is also a concern. The fund balance is now around \$3 million which is becoming too low. Mr. German's suggestion for 2015 is to make this up by increasing the premium rates. The County Road Fund Balance has doubled from \$119,365 to \$238,104. The Road Machinery Fund went up \$32,000 from the previous. The Water Fund decreased by \$84,000. The

Treasurer's Office has just completed their 11th consecutive annual tax foreclosure auction that netted a County profit of approximately \$400,000 on the properties sold. Moving to an annual auction since 2004 has improved the County's cash flow. The County starting giving vendors the option of receiving payment via ACH in 2012 and this saved the Treasurer's Department about \$1,240 in postage alone in 2013. The tax system upgrade with EZ Access was converted successfully and the Treasurer hopes to have online access and credit card payments available in the summer. The 2013 sales tax was up and at an all-time high, however 2014 is sluggish and trailing last year as it is currently down 3%. Interest earnings that once generated over a million dollars in annual revenue continued to hover around \$100k annually last year. Real Property Director Andrews presented some highlights from his department. Real Property has worked with the County Clerk's office, assessors, local attorneys and local abstractors to develop a new merge request form. The new form should prove to be a benefit to taxpayers, saving them some time and money to merge together properties that they own. The new plotter that was purchased last year has been working very well. The 2014 tax maps were recently printed using this new plotter and this took half the time of what it used to. There continues to be more RP-5217 PDF's filed since the time that it was started last year. The basic STAR registration has been a major project undertaken by the State for 2013/14. As of March 3rd about 93% of residents who has Basic STAR in 2013 have registered in Genesee County. The Committee thanked them for their report.

County Treasurer German presented a resolution for the sale of county owned property that was recently sold at the foreclosure auction. This was approved for placement on the next Legislature Agenda upon motion of Legislator Lawrence seconded by Legislator Cianfrini.

Assistant County Manager Landers and Facilities Management Supervisor Ross presented an amendment to the Old Courthouse Roof and Cupola Repair Capital Project. The initial Capital Project was established in the amount of \$80,000. After reviewing the bids it has been recommended that this amount be increased to \$146,613 putting the project at around \$187,000. This will also require a budget amendment from the Building and Equipment Reserve. Legislator Cianfrini asked why the bids came in so much higher than what was estimated. Mr. Ross stated that after further examination by the bidders of the building there was the discovery of roofing materials with asbestos, lead paint on the building and the cupola needs repairs. This was approved for placement on the next Legislature Agenda upon motion of Legislator Lawrence seconded by Legislator Clattenburg.

Next Mr. Landers next recommended an Award of Contract to Jos. A. Sanders & Sons, Inc. of Buffalo, New York for the roof replacement and cupola repair at the Old Courthouse. This contract is not to exceed \$187,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Lawrence seconded by Legislator Clattenburg.

County Attorney Zambito presented the 2014-2015 NYMIR Insurance Renewal. The annualized premium for this policy period is \$287,615.71 which is an increase of

approximately \$6,100 from the previous policy period. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Lawrence.

The following referrals were from the Public Service Committee upon motion of Legislator Clattenburg:

Budget Transfer-Public Defender/Office Furniture seconded by Legislator Lawrence

Disposition of Property-Sheriff/K-9 Pharaoh seconded by Legislator Cianfrini

County Manager Gsell presented the appointment of Jerry Ader at Interim Public Defender for an indefinite period while the pursuit of a permanent replacement for Mr. Horton is renewed. Mr. Ader's salary would be an annual base rate of \$89,050 plus longevity, effective March 29, 2014. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini.

At motion to adjourn was made by Legislator Clattenburg seconded by Legislator Lawrence at 5:40 PM.

Robert Bausch, Chair
Ways & Means Committee
Submitted 3-31-14 ssk