

Present: Legislator Bausch, Cianfrini, Clattenburg, Ferrando. Also Present: Legislature Clerk Kingdon, Legislator DeJaneiro, Torrey, Davis and Stein. County Manager Gsell, Assistant County Manager Landers, County Attorney Zambito, Human Resources Director Cleveland, Deputy Health Director Whitcroft, IT Director Zimmer, DA Confidential Secretary Barrett, Public Defender Ader, EMS Coordinator Yaeger, News Reporters Mrozek.

Chair Bausch called the meeting to order at 4:30 PM in the GCC Board of Directors Room. The minutes from the April 15, 2015 meeting were approved upon motion of Legislator Cianfrini seconded by Legislator Clattenburg.

Deputy Health Director Whitcroft requested permission to apply for the State Indoor Radon Grants Program. This will provide funding for high-risk radon counties to conduct a performance based radon outreach and education program that will reduce the public health risk from indoor radon focusing on achieving results. Permission to apply was approved upon motion of Legislator Ferrando seconded by Legislator Clattenburg.

Human Resource Director Cleveland presented a contract with Elevate USA, Inc. to provide New Manager Training for a total cost of \$16,200. This training will be for new managers in the County to enhance leadership and managerial skills. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Ferrando.

Next, Mrs. Cleveland brought back to the Table the Genesee County Employee Handbook. At the last Ways and Means meeting Legislator Cianfrini raised some concerns regarding the section based on hiring convicted felons, which prompted this item to be Tabled until Mrs. Cleveland could consult with the lawyers. Mrs. Cleveland reported that it is required by law that the County prohibits discrimination based on a criminal conviction. The County can disapprove an application for a certain position if that conviction is in line with what their job duties may require. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini.

Genesee Justice Coordinator Ford presented a Grant Award from the NYS Division of Criminal Justice Services for the continuation of the Community Service Sentencing Program and the Pre-trial Services Program for a year term starting July 1, 2014 in the amount of \$43,043. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Ferrando.

Public Defender Ader presented a contract extension for the Public Defense Case Management System Maintenance and Software Agreement for a period through May 3, 2016. The total cost for this extension is \$2500. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Ferrando.

Confidential Secretary to the District Attorney Barrett requested permission to apply for the Aid to Prosecution Grant. \$29,200 is available for the period April 1, 2015 through March 31, 2016 and an additional \$14,600 for the period April 1, 2016 to September 30, 2016. Permission to apply was approved upon motion of Legislator Clattenburg seconded by Legislator Cianfrini.

EMS Coordinator Yaeger requested permission to apply for the 2014-2015 Hazardous Materials Emergency Preparedness Grant Program. This grant runs from October 1, 2014 through January 31, 2016 with a minimum award of \$3,917. Permission to apply was approved upon motion of Legislator Cianfrini seconded by Legislator Ferrando.

Next, Mr. Yaeger requested permission to apply for the Emergency Management Performance Grant to be administered on behalf of FEMA by the New York State Division of Homeland Security and Emergency Services. Permission to apply was approved upon motion of Legislator Clattenburg seconded by Legislator Ferrando.

County Attorney Zambito presented his Department Review. In addition to duties as attorney for the County Legislature, the County Attorney represents the County in all civil matters including claims by and against the County or County Agencies, management and coordination of the self-insurance fund, acts as counsel to the workers compensation program, provides advice and assistance to the civil division of the Sheriff's Department, advises all County Departments, Genesee Community College and the Soil and Water Conservation Board. A significant part of the County Attorney's duties involves review of all contracts entered into by the various County departments and Agencies. The County Attorney also handles appeals of all FOIL requests denied by County Departments and Agencies. With respect to claims against the County (not including the Nursing Home) the County Attorney has attempted to keep as many claims as possible "in house" rather than refer them to outside counsel. The County's self-insured liability fund currently stands at just over \$1,000,000. Matt Landers and the County Attorney have worked together to review the County's insurance status to determine whether our risk is adequately covered or whether changes are appropriate. Regarding the Self Insured Workers Compensation Plan. Changes have been discussed to the Local law that would provide a more responsible and "risk appropriate" funding of the Plan. The County Attorney has worked with all departments to ensure that all contracts are reviewed and approved as to form prior to submission to the Committee of jurisdiction. The County Attorney proposed the possibility of making his position full time which would provide for a more timely response and completion of matters that he currently handles, as well as the ability to increase his involvement in County matters and the duties of that office, including those currently handled exclusively by his assistants. This would require a closing of his private practice of law and in that respect may require a "phase in" period to complete, however he would anticipate being able to undertake full time duties on January 1, 2016. County Attorney Zambito also recommend, if the change is made, increasing the Confidential Secretary to at least 30 hours a week. The Committee thanked Mr. Zambito for his report.

There were no referrals from the Human Service Committee.

Assistant County Manager Landers requested permission to apply for the High Visibility Road Check/Saturation Patrols/DRE Call-Out Project Grant. Money will be allocated to the Sheriff's Department for their collaborative enforcement efforts during crackdown periods between October 1, 2015 and September 30, 2016. Genesee County STOP DWI will request approximately \$30,500 to conduct multi-agency patrols during specific crackdown periods. Permission to apply was approved upon motion of Legislator Cianfrini seconded by Legislator Clattenburg.

Next Mr. Landers requested contract approval and a budget amendment for security at the Old Courthouse. U&S Services will install the new security system at the Old Courthouse and will then maintain the system at a cost not to exceed \$35,457. Funding for this project will come from the 2015 IT Asset Acquisition account and the balance will come from 1% Sales Tax. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Ferrando.

Legislature Clerk Kingdon presented the Mortgage Tax First Payment for 2015. The total amount in this first payment is \$292,934.98. This will be distributed amongst the various Towns, Villages and City of Batavia. This was approved for placement on the next Legislature Agenda upon motion of Legislator Ferrando seconded by Legislator Cianfrini.

Lastly, Mrs. Kingdon presented a resolution to set a Public Hearing on Local Law Introductory No. 1-setting the salaries for fixed or appointed officials. The Public Hearing will be on May 27<sup>th</sup> at 5:30 in the Old Courthouse. This was approved for placement on the next Legislature Agenda upon motion of Legislator Ferrando seconded by Legislator Cianfrini.

At 5:20 pm a motion was made by Legislator Cianfrini seconded by Legislator Ferrando to adjourn into Executive Session to discuss a personnel matter.

The meeting reconvened at 5:45pm upon motion of Legislator Ferrando seconded by Legislator Clattenburg.

The meeting was adjourned at 5:45PM upon motion of Legislator Cianfrini seconded by Legislator Clattenburg.