

Present: Legislator Bausch, Cianfrini, Clattenburg, Ferrando. Also Present: Legislature Clerk Kingdon, Legislator Torrey, Davis, Assistant County Manager Landers, County Attorney Zambito, Purchasing Director Patterson, Job Development Account Supervisor Spaulding, Deputy Highway Superintendent Wozniak, Deputy Health Director Whitcroft, Undersheriff Sheron, Workers Compensation Executive Secretary Jasinski, News Reporters Mrozek.

Chair Bausch called the meeting to order at 4:30 PM in the Legislature Conference Room. The minutes from the June 17, 2015 meeting were approved upon motion of Legislator Ferrando seconded by Legislator Clattenburg.

Purchasing Director Patterson gave his Department Review. The Purchasing Department carries out the purchasing activities for the county while ensuring compliance with all applicable federal, state and local laws. Develop, document and implement all purchasing policies for the county. They manage the purchase order system including final approval of all purchase orders. Administration of the formal sealed bid process; including development, issuance and awarding of RFPs and Request for Bids. They also are the administration of the County credit card program. The Custodial Department employees are responsible for the daily cleaning of eleven county buildings including; mopping, vacuuming, dusting, cleaning and supplying paper products in all building restrooms, emptying trash and recycling. Their periodic duties also can include washing windows, inside and outside, stripping and waxing floors, shampooing carpets. The Printing Department and Mail Room Provides printing, forms design, postal service, and interoffice courier service for county departments. This department acts as the county's central supply source for copy/computer paper. This department provides courier service with daily delivery and collection at each county location. Coordinates design, order of business cards for county departments on an as needed basis. They also coordinate UPS and FedEx delivery/shipments for county departments. The Committee thanked Mr. Patterson for his review.

Genesee County Job Development has been approved by the Workforce Development Board to receive Year round Youth Workforce Innovation Opportunity Act funds in the amount of \$78,424.16. Account Supervisor Spaulding requested approval for the Chairman of the Genesee County Legislature to sign said contract with the Workforce Development Board in order for the Job Development Bureau to secure these funds to provide services to the youth of Genesee County. This was approved for placement on the next Legislature Agenda upon motion of Legislator Ferrando seconded by Legislator Clattenburg.

Deputy Highway Superintendent Wozniak presented a consultant agreement, grant acceptance, budget amendment and the establishment of a capital project for a perimeter fence at the County Airport. The Airport will receive federal aid for this project. This federally funded design work will prepare the airport for the relocation of the airport perimeter fence on the northern boundary of the airport allow for the removal of obstructions. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Ferrando.

The FAA currently houses an Automated Weather Observation Station (AWOS) in the existing Terminal at the Genesee County Airport. This hardware will need to be relocated and certified by the FAA for use in the new facility. The FAA will include the cost to relocate and recertify the equipment under a future federal aid grant. The reimbursable grant covers internal costs of the FAA. This was approved for placement on the next Legislature Agenda upon motion of Legislator Ferrando seconded by Legislator Clattenburg.

Genesee County has approximately 47 motor pool vehicles. There have been several accidents and reports of aggressive driving in the last few years. The County Highway Superintendent recommends piggybacking on an existing vehicle tracking software bid that was awarded by the MTA to Vehicle Tracking Solutions. The cost of the program is \$29.99 per month per vehicle. The Internal Service Fund has budgeted \$14,000 for this service which will allow the county to monitor approximately 38 vehicles from the Motor Pool. It is estimated that the monitoring results in a 15% decrease in gas mileage due to conservative driving habits. If true, this would result in \$12,200 in savings which would nearly offset the cost of the system. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Ferrando.

The county owns approximately 19,000 tons of recycled asphalt that was reclaimed from the New York State Thruway overlay project between Exit 47 and 48 in 2014. The material needs to be crushed to a uniform size in order to be re-used on County Highway projects. The county does not have a current bid for this work and would like to piggyback off the Livingston County bid for the same activity. Crushing of the recycled asphalt gives the county useful material at a significantly reduced price. The price for crushing asphalt is \$3.50 per ton with a standard mobilization charge of \$3,250. The award would be made to Villager Construction. Total estimated cost for this work is \$34,750 based on crushing 9,000 tons and mobilization of equipment. These costs will be funded through the various road capital projects as the material is used. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Ferrando.

Assistant County Manager Landers requested the acceptance of grant funding and a budget amendment. The County did apply for and has been approved to receive grant funding from the New York State Occupational Safety and Health Hazard Abatement Board in the amount of \$9,542. The grant period runs August 1, 2015 through September 30, 2016. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini.

Next, Mr. Landers presented a contract for the County's Safety Consultant, Occupational Safety and Environmental Assoc., Inc. (OSEA). They have assisted in the grant application and as a result of the grant award above will be providing the additional safety training and education programs at a cost not to exceed the grant award of

\$9,542.00 This was approved for placement on the next Legislature Agenda upon motion of Legislator Ferrando seconded by Legislator Clattenburg.

There following resolutions were referrals from the Human Service Committee upon motion of Legislator Ferrando:

- Appointment-Youth Board seconded by Legislator Clattenburg
- Appointment-Office for the Aging Advisory Board seconded by Legislator Cianfrini
- Combined Board of Health-Establishment of seconded by Legislator Cianfrini
- Inter-municipal agreement Amendment/Salary Schedule Amendment-Shared Public Health Administrative Staff was seconded by Legislator Clattenburg.

Assistant County Manager Landers presented an out of state travel request for Stephen Sharpe to attend the APCO CAPRAD training in Washington, DC from August 16-19, 2015. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Ferrando.

A motion to adjourn into Executive Session to discuss a personnel matter was made at 5:30 PM upon motion of Legislator Ferrando seconded by Legislator Clattenburg.

The Ways and Means meeting reconvened at 6:00 PM upon motion of Legislator Cianfrini seconded by Legislator Ferrando.

The meeting was adjourned at 6:00PM upon motion of Legislator Clattenburg seconded by Legislator Ferrando.

Robert Bausch, Chair
Ways & Means Committee
Submitted 7-6-15 ssk