

Present: Legislator Bausch, Hancock, Leadley, Cianfrini, Ferrando, Stein, Lawrence.
Also Present: Legislature Clerk Kingdon, County Manager Gsell, Dr. Sunser, GCC President, Kevin Hamilton, GCC, Chamber of Commerce President Freeman, Kelly Rapone, Tourism Marketing Director and Elissa Leuer, Group Sales Coordinator, News Reporter Owens and Mrozek.

Chair Bausch called the meeting to order at 4 PM in the Legislature Conference Room. The minutes of the July 2, 2013 meeting were approved upon motion of Legislator Cianfrini seconded by Legislator Hancock.

Chamber of Commerce President Freeman, Kelly Rapone, Tourism Marketing Director and Elissa Leuer, Group Sales Coordinator presented the quarterly update for the Chamber. Mr. Freeman handed out the quarterly budget figures. Ms. Rapone and Ms. Leuer presented the new tourism events that are happening within the County and the different areas the Chamber is focusing on. They are finding that people are starting to stay and campgrounds for over long periods of time instead of camping in various places throughout the summer. It is something the Chamber is keeping an eye on and something they may start promoting. The indoor waterpark is the number one inquiry on the Chamber's website. There are many sports conferences happening in the area that are staying in various Genesee County hotels. They also played the various commercials that are now on T.V. promoting Genesee County and the surrounding Counties. The Committee thanked them for the update.

Director of Real Property Andrews presented a contract extension for the preparation of tax bills with Applied Business Solutions, Inc. There has been a contract with Applied Business Solutions for 19 years. The current contract will expire in August. The approximate yearly expense of this contract is \$8,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hancock seconded by Legislator Leadley.

Mr. Andrews also presented the 2013 Genesee County Chargebacks to the Towns and City of Batavia for assessment rolls, tax rolls, tax bills, supplies and assessment update services. . This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

County Clerk Read presented a resolution supporting the consolidation of the VA WNY Health Care Facility Death Records with that of the City of Batavia Death Records. This would allow all death records that took place in the City of Batavia to be in one location and the VA does not have regular hours for obtaining copies of the record which can make it difficult for family members to get them. The State requires that the County also approve this consolidation. Mr. Read also stated that this would cut down in inquiries on where to go to obtain a death records, they can now direct them to one spot. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Hancock.

Information Technology Director Zimmer presented a contract with Hamer Enterprises for the Easy Access Property Tax Billing & Collection System. This system has been in place within the County for 10 years. This ASP version is an upgrade to the existing in-house based application. There will be two components to the contract. The first component is the one-time implementation fee of \$25,800 that includes conversion, training and the first year of ASP services and the second component is the annual ASP Service charges. The contract proposal is for five years and includes a 3% annual increase in year 3, 4 and 5. Mr. Zimmer stated that an RFP was put out a few years back and received quotes back that were way too high. They asked the vendors to resubmit their proposals at a lower cost. The County is currently spending about \$11-12,000 a year; this new contract would increase by about \$6-7,000 per year; however Mr. Zimmer stated that he would not be able to do this maintenance in house for the \$6-7,000 per year due to personnel costs and additional software that would be needed. County Treasurer German added that two additional benefits that he likes with this software is the ability for the taxpayer to look up their tax information on line and also the ability to accept credit card payments online for unpaid taxes. Genesee County is one of the few Counties that do not provide this service to their taxpayers. Legislator Cianfrini added that as a lawyer this is a tremendous benefit for real estate transactions. Legislator Stein asked that the credit card payments processed on line are done on a secure site. Mr. Zimmer and Mr. German stated it is a very secure site. Mr. German added that if the County was not already an existing customer with Hamer it would cost approximately \$300,000-\$400,000 to get this up and running, but because the County has been a long time customer Hamer is giving a reduced better price. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

Mr. Zimmer presented the Employee Handbook for Information Security. This includes policies and procedures that are relevant to the current County Information Technology environment and provide each employee with the "ground rules" for the acceptable use of the email, telephones, cell phone, the internet and social networks. The Employee Handbook for Information Security also details the consequences of not following the documented policies. This is the first update since the entire policy was rewritten in 2011. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Hancock.

County Attorney Zambito did request an amendment to the 2013 budget due to a shortage of funds in his claims account. There is sufficient money in the casualty liability insurance reserve to cover the shortfall. Mr. Zambito is requesting a budget amendment in the amount of \$20,000. This was approved for placement on the next legislature agenda upon motion of Legislator Cianfrini seconded by legislator Leadley.

County Attorney Zambito also presented a Public Hearing for local law introductory number four of the year 2013 with regard to the imposition of the mortgage recording tax with the County of Genesee. A public hearing is scheduled for September 11, 2013 at the old courthouse. This is approved for placement on the next legislature agenda upon motion of Legislator Hancock seconded by Legislator Leadley.

Lastly Mr. Zambito presented local law introductory number four imposing of a mortgage recording tax within the County of Genesee is approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

Dr. Sunser President of Genesee Community College and Kevin Hamilton also of Genesee Community College were seeking approval for the college's facilities master plan. A comprehensive facilities master plan was completed by JMZ architects in June 2012, and this plan was formally approved by the College Board of Trustees. The facilities master plan identified substantial space deficits throughout the college and recommended a program of new construction and renovation of existing facilities to meet present and projected needs. The State of New York requires sponsor support of the facilities master plan in order for the college to qualify for future state funding of potential capital projects which anticipated financing. Capital projects would be born half by the State of New York, and when the projects are approved half by the County. The Genesee College Foundation has committed to enter into the capital funds campaign to raise funds to help offset any additional cost the County may incur for approved capital projects. The total project cost is \$42,501,764 and the County share of the project is approximately \$21,250,882. The Facilities Master Plan protects Genesee County's investment in the facilities and keeps Genesee Community College strong and competitive. New buildings will make a significant impact on students and the community. A Student Success Center is front door for new and current students. Multipurpose College and Community Event Center will bring new events to the community. These two new buildings will free up space for 15-20 classrooms and labs, tutoring, student service space which is important for new programs. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hancock seconded by Legislator Cianfrini.

The following referrals from the Human Service Committee were approved for placement on the next Legislature Agenda upon motion by Legislator Leadley:

Salary Schedule/Nursing Home-PT Social Work Assistant seconded by Legislator Hancock

Budget Amendment/OFA-Adjustments in Funding Sources seconded by Legislator Hancock

Budget Amendment/History-Historical Markers seconded by Legislator Cianfrini

The following referrals from the Public Service Committee were approved for placement on the next Legislature Agenda upon motion by Legislator Cianfrini:

Budget Amendment/Sheriff-K-9 seconded by Legislator Hancock

Budget Amendment/Sheriff-Jail-Female Housing/Overtime seconded by Legislator Leadley

Budget Transfer/Genesee Justice-Grant Money seconded by Legislator Leadley

Budget Amendment/EMS-Homeland Security Grant seconded by Legislator Hancock

Budget Amendment/EMS-HazMat Grant Funds seconded by Legislator Hancock

Budget Amendment-EMS/HazMat Response Reimbursement seconded by
Legislator Leadley

Surplus Property/Highway-Internal Service Fund/Road Machinery seconded by
Legislator Hancock

The County Manager presented a budget transfer to cover the advertising expenses that have occurred due to the recently vacated County Department Head positions within the County. Mr. Gesell is requesting \$2000 from contingency to cover this expense. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

County Manager Gesell presented a lease renewal with Genesee Community College for their Vet Tech Program. In 2011 the County did enter into an agreement with the college for lease of space at County Building II. The college has expressed a desire to renew the lease for an additional year to include only the staff lounge area. This lease is effective August 1, 2013 through July 31, 2014 at a cost of \$2616.20. This was approved for placement on the next Legislature Agenda upon motion of Legislator Leadley seconded by Legislator Hancock.

At 5:20 PM a motion was made to adjourn to Executive Session to discuss litigation and a real estate purchase upon motion of Legislator Hancock seconded by Legislator Leadley.

The meeting was reconvened at 5:35 PM upon motion of Legislator Hancock seconded by Legislator Leadley.

County Attorney Zambito presented a resolution for the purchase of a 50' x 50' parcel from the Alabama Fire Department for the construction of a radio tower and enclosure, and a permanent easement for road access, for total cost not to exceed \$4000 plus reasonable closing costs and attorney fees for the counties 800 MHz radio system. This is subject to an appraisal of the parcel by a licensed real estate appraiser certifying an appraisal value equal to or greater than \$4000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hancock seconded by Legislator Leadley. Legislator Cianfrini abstain.

County Attorney Zambito presented another resolution to purchase a parcel located in the Town of Bergen for the construction of a radio tower and enclosure for a cost not to exceed \$10,000 plus reasonable closing costs. This parcel is subject to an appraisal by a licensed real estate appraiser certifying an appraised value equal to or greater than \$10,000. This is part of the capital project to upgrade the 800 MHz analog trunked radio system to a P 25 compliant 800 MHz digital trunked radio system. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Leadley.

Lastly, County Attorney Zambito requested a budget amendment for the water fund. In May 2000 the legislature authorized an inter-municipal agreement between the County

and the Monroe County Water Authority for the integrated public water system for Genesee County. As a result of a breach of contract in 2003, Monroe County Water Authority incurred litigation and attorney services fees. In accordance with the inter-municipal agreement, the County is responsible for indemnification of the costs of litigation, including attorney fees. The Genesee County Attorney and Monroe County Water Authority have agreed the County of Genesee will pay 75%, which is \$106,025.61 of the incurred cost. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Hancock.

Legislator Cianfrini made a motion to adjourn at 5:40 PM seconded by Legislator Leadley.

Robert Bausch, Chair
Ways & Means Committee
Submitted 8-30-13 ssk