

Present: Legislator Bausch, Cianfrini, Lawrence, Clattenburg. Also Present: Legislature Clerk Kingdon, Legislator Ferrando, Torrey, Stein, Young, County Manager Gsell, Assistant County Manager Landers, County Treasurer German, Deputy County Treasurer Stack, Nursing Home Controller Lockwood, Deputy County Attorney Rogers, News Reporter Mrozak.

Chair Bausch called the meeting to order at 4:30 PM in the Legislature Conference Room. The minutes of the May 21, 2014 meeting were approved upon motion of Legislator Clattenburg seconded by Legislator Cianfrini.

County Treasurer German presented a resolution for a tax write off. The Office of Veterans Administration purchased property in the Town of Pembroke for the use of a National Veterans Cemetery. The NYS Real Property Tax Law, Section 558, authorizes a county legislature to cancel tax liens under certain circumstances. The two parcels that are being purchased by the Office of Veterans Administration total \$5,587.03 and they have agreed to pay \$4,184.68 leaving an unpaid balance of \$1,402.35 which would be written off by the County Treasurer. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg.

Next Mr. German presented a resolution authorizing the sale of county owned property. In March 2014, there was a foreclosure auction conducted. The original bidder of one of the parcels in Elba, New York failed to close on the property due to a personal issue and had given up his rights and his deposit on that property. The back-up bidder has agreed to purchase the property for a price of \$16,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Lawrence seconded by Legislator Clattenburg.

Confidential Secretary to the County Attorney Kingdon presented the crime insurance renewal. The annual premium for this coverage is \$4,262 which is an increase of \$211 from last year. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini.

The following referrals were from the Human Service Committee upon motion of Legislator Lawrence:

- Budget Transfer-Mental Health/Software seconded by Legislator Cianfrini
- Salary Schedule Amendment-Mental Health/Case Manager II seconded by Legislator Clattenburg
- Salary Schedule Amendment-Mental Health/Staff Psychologist seconded by Legislator Clattenburg
- Budget/Salary Amendment-Mental Health/Case Manager II seconded by Legislator Cianfrini
- Salary Schedule Amendment-Nursing Home/Social Work Assistant/Clerk Typist seconded by Legislator Clattenburg
- Salary Schedule Amendment-Nursing Home/Financial Clerk seconded by Legislator Cianfrini

Salary Schedule Amendment-Nursing Home/Managed Care Coordinator
seconded by Legislator Clattenburg
Reappointment-DSS seconded by Legislator Clattenburg
Youth Bureau-Salary Schedule Amendment seconded by Legislator Cianfrini

Legislature Clerk Kingdon presented her department review. The biggest change in 2014 is our new Chair Raymond Cianfrini and two new Legislators Andrew Young, District 4 and Gregg Torrey District 6. Another major milestone so far this year is the process of going paperless. Each Legislator along with the Legislature Clerk, the County Attorney, County Manager and Assistant County Manager received new iPads. So far the process has been going smoothly. It is still a work in progress within the Legislative Clerk Office in regards to how the backup and resolutions are put together and posted. The County Departments have been very excited with this new paperless process as it also cuts down on their workload. The 2013 Proceedings is one of the biggest projects to complete each year. Currently the 2013 Proceedings are done. In the past we have printed 30 books, however after a recent Clerk Survey, I have found most counties now post their proceedings on their website and store them on the CD's. This will save about \$1,500 in Legislature Clerk budget. We have printed about 150 copies of the 2014 County Legislature Manual. Approximately 125 of those were handed out to the different Towns, Villages and City and other organizations who request them. The manual is also on the County website and I do encourage people to look there first before I send out a copy. The Legislature Office makes regular updates to the website and intranet. All certified resolutions are now posted to the intranet and the departments now go to this tab to print the resolutions they may need. This replaces the old way of making copies of all resolutions for each department. It is working very well. This is also a great way for departments to look up old resolutions that they may need. 77 proclamations have been handed out. These proclamations have been presented at legislature meetings and special events. Legislature Office is the contact administrative office for the Board of Ethics. Any review requests are coordinated through this office. This office is also responsible for the distribution and tracking of the annual disclosure statements which are due May 31 of each year. There are several outstanding advisory board statements which we're following through on. Once they are all returned the Ethics Board will meet to finalize those. The Legislature did attend the 2014 Legislative Clerk Conference in Ogdensburg, New York. The conference was very informative. The Committee thanked Mrs. Kingdon for her report.

A motion to adjourn to Executive Session to discuss a personnel matter was made by Legislator Clattenburg seconded by Legislator Cianfrini.

At 5:05PM Ways and Means reconvened upon motion of Legislator Cianfrini seconded by Legislator Clattenburg.

Chair Bausch presented a resolution nominating Mr. Craig Yunker of Elba, New York to the Genesee County Economic Development Board for a term effective July 1, 2014

through June 30, 2020. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg.

At motion to adjourn was made by Legislator Lawrence seconded by Legislator Cianfrini at 5:10 PM.

Robert Bausch, Chair
Ways & Means Committee
Submitted 6-17-14 ssk