

Present: Legislator Bausch, Cianfrini, Stein, Clattenburg. Also Present: Legislators DeJaneiro, Deleo, Torrey, Davis, Young, Legislature Clerk LaGrou, County Manager Gsell, Assistant County Manager Landers, County Attorney Chuck Zambito, County Clerk Michael Cianfrini, Deputy Steve Grice, Deputy Leslie Krajewski, HR Director Anita Cleveland, Mallory Diefenbach, Howard Owens.

Chair Bausch called the meeting to order at 4:30 PM in the Legislature Conference room. Minutes from the September 21, 2016 meeting were approved upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

County Manager Jay Gsell explained the first resolution brought forth by Central Services requesting a budget amendment for \$3,182 to cover over-time salaries. The revenue in like amount is from reimbursement from insurance coverage. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

County Clerk Michael Cianfrini reviewed his written report and provided additional detail regarding the transfer to a new document management provider. He is pleased with the product and service and is saving \$160,000 over the next five years by switching to this provider. He explained that his office will begin the process of back-scanning records. The number of pistol permits has risen, in 2013 there were 479 permits. In 2016, we are on pace for 800. His office charges \$5.00 for the application for a pistol permit. The average turnaround time is 2-3 months. His office receives thousands of amendments to pistol permits. His office handles many FIOL requests and Public Defender fees. Legislator Stein asked if the switch to electronic West Law was working well. Mr. Cianfrini stated the on-line version works well and meets his needs but also costs significantly less, about 1/7<sup>th</sup> of the price. Steve Grice, Deputy Clerk was introduced. Mr. Grice worked at Cross Roads Abstract for many years and has experience with the recording aspect of the position. Next, Mr. Cianfrini introduced Deputy Leslie Krajewski who supervises the DMV branch of the Clerk's office. Ms. Krajewski related that this time of year the office experiences a high volume of seasonal transitions such as taking boats and summer vehicles off the road. The Drop Box generated \$8,600 in revenue and the dealer work continues at the same rate as last year. She explained that an Enhanced Drivers' License will be required for domestic flights by the end of 2017. It requires additional documentation which meets the federal standards. Two testing monitors have been installed which seems to expedite the time spend on testing.

The following resolutions were referred from the Human Services Committee upon motion of Legislator Stein:

Resolution Amendment 319-2016 - Community Mental Health Services/Specialist-Outpatient Clinic seconded by Legislator Cianfrini, carried unanimously.

2016 Budget Transfer/Community Mental Health Services/Court Commitment seconded by Legislator Clattenburg carried unanimously.

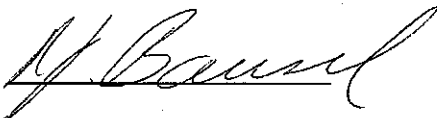
County Manager Gsell explained that information has been forwarded from the GCEDC for Legislators to review and consider regarding the EDC's proposal for a 15 year PILOT extension with Empire Pipeline. GCEDC staff plan to attend the next Ways and Means Committee meeting to request formal support.

Mr. Gsell explained the next agenda item which includes budget transfers from established capital project to Building and equipment reserve and directs the Treasurer to close projects that have been completed. There is no impact on the 2016 budget. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

The Clerk reported the next meeting of the Ways & Means Committee is scheduled for Wednesday, October 19, 2016 in the Legislature Conference room.

Chair Bausch explained that the Facility Lease-County Airport-Boshart Enterprises and Aircraft Services, Inc./P & L Air agreement resolution was moved from Public Service to Ways & Means last month. Committee members had questions and decided to table the matter. Legislator Clattenburg made a motion to take off the table seconded by Legislator Stein, carried unanimously. Legislator Clattenburg then made a motion to refer the matter to Public Service seconded by Legislator Stein, carried unanimously.

The meeting was adjourned at 5:02 PM upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.



Robert Bausch, Chair  
Ways & Means Committee  
Submitted 10-7-16 phl