

Present: Legislator Bausch, Cianfrini, Stein, Clattenburg. Also Present: Legislators Torrey, Deleo, Young, Legislature Clerk LaGrou, County Manager Gsell, Assistant County Manager Landers, Treasurer Scott German, Purchasing Director Eve Hens, Communications Director Steve Sharpe, Workers Comp Secretary Kathy Jasinski, Kevin Andrews, Genesee Justice Theresa Asmus-Roth, Kevin Earl, Elections Commissioners Richard Seibert and Lorie Longhany, Mallory Diefenbach, Howard Owens.

Chair Bausch called the meeting to order at 4:30 PM in the Legislature Conference room. Minutes from the November 2, 2016 meeting were approved upon motion of Legislator Cianfrini seconded by Legislator Clattenburg, carried unanimously.

County Clerk Mike Cianfrini explained that his office converted to a new records management system and an overpayment in the amount of \$62,870 had been made. He identified the overpayment and took steps to have the full amount refunded to the County. Mr. Cianfrini further explained the need to digitize documents and paper records and requested the overpayment funds be used to cover the cost of records restoration. Legislator Stein asked Mr. Cianfrini if the digitalization project will use all of the funds from the repayment of the identified overpayment. Mr. Cianfrini stated that it will use all funds. Legislator Ray Cianfrini asked County Clerk Mike Cianfrini to confirm that digitalizing will eventually become a revenue generator by making records available on-line for a fee. Legislators Cianfrini and Deleo commended Clerk Cianfrini for identifying and pursuing repayment of the overpayment. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The Public Health Director asked to be on the agenda to request permission to apply for a grant. An e-mail was received stating they will not pursue the grant.

Purchasing Director Eve Hens explained the request for a third and final one-year renewal with Waste Management for the removal of garbage from county facilities. This will need to go out to bid next year. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Next, Mrs. Hens explained the request for a budget amendment to move the final overtime costs associated with the flood clean up and damage in County Building #2. Insurance covered all overtime. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Elections Commissioners Siebert and Longhany described how their office uses NTS Data Services to provide full document imaging for the voting records maintained by the Elections office. The annual maintenance contract fee is \$5,229.45. They are both satisfied with the service and are requesting approval. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

The next resolution brought by the Election Commissioners was for a two year contract with NTS Data Services for poll book services. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Mr. Seibert then explained the need for a budget amendment to cover the cost of part-time salaries due to an increase in the hourly rate for the part-time technicians. An amount of \$15,000 is needed and will be covered by the sale of scrap. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Next, County Workers Comp Secretary Kathy Jasinski explained the County Self-Insurance Plan has contracted with First Niagara Risk Management for third party administration services and are satisfied with the service. There is a one-year extension renewal that will take them through December 31, 2017. Cost of the third-party administration services is \$46,500. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

County Treasurer Scott German explained that Local Finance Law allows for the refunding of bonds that will result in approximately \$27,000 annual savings for the next nine years. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Next, Mr. German stated that New York State and the Federal Government Medicaid Program agreed to the Intergovernmental Transfer (IGT) Program to assist public nursing homes and the 2014 Genesee County share amounts to \$6,207,985 with a required 50% match (\$3,103,992.50). The Treasurer did set aside funds from prior year budgets as an IGT reserve and is requesting to use \$1,097,209 of that reserve to maximize the IGT payment. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Nursing Home Administrator Sharon Zeames explained that the company providing required therapy services to nursing home residents notified the nursing home that effective December 10, 2016 they would no longer provide those services. Mrs. Zeames stated that Tender Touch Rehab Services were able to contract with the nursing home at a cost of \$1.08 per minute. Legislator Stein stated the resolution needed standard language added "30-day termination clause and upon approval of the county attorney". County Manager Gsell had recommended changes to the contract including immediate termination upon transfer of ownership and change reference to New York from New Jersey. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The following resolutions were referred from the Public Service Committee upon motion of Legislator Clattenburg:

Grant Award-Justice For Children Advocacy Center/NYS Office Of Children And Family Services And Genesee Justice Budget Amendment seconded by Legislator Cianfrini, carried unanimously.

Genesee Justice Budget Amendment seconded by Legislator Stein carried unanimously.

Budget Amendment - Sheriff/State Criminal Alien Assistance Program seconded by Legislator Cianfrini, carried unanimously.

Budget Amendment - Sheriff/GTSC Grant Award Remaining Funds seconded by Legislator Stein carried unanimously.

2016 Budget Amendment – County Park/Interpretive Center – ACORNS Donation seconded by Legislator Cianfrini carried unanimously.

2016 Budget Transfer – Sheriff's Office seconded by Legislator Cianfrini carried unanimously.

2016 Salary Schedule Amendment/Budget Transfer-District Attorney/ Salary Increase seconded by Legislator Stein carried unanimously.

Communications Director Steve Sharpe described how Orleans County and Genesee County would like to enter into a MOU for the use of tower space in Medina. Genesee would install our equipment on their tower resulting in improved service in both the Alabama and Medina communities. Costs will be offset by grant money. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

County Manager Gsell asked Legislators to consider information relating to establishing a Land Bank. Several documents were posted on the intranet for review and to begin the conversation about whether a Land Bank would be beneficial to our community. He explained an option for a Land Bank would include Genesee, Orleans and Livingston Counties and the City of Batavia. Legislator Stein stated she attended an Inter County presentation that touted great benefit to blighted areas that allows for revitalization and rezoning. Legislator Bausch asked about the day-to-day operations. Mr. Gsell stated the program would be administered by staff such as a program coordinator and assistant or secretary who would work with the 4 jurisdictions to identify and bring properties back on line. It was explained that Chautauqua County is self-sustaining with their Land Bank program.

The Clerk reported the next meeting of the Ways & Means Committee is scheduled for Wednesday, December 7, 2016 in the Legislature Conference room and will be followed by a budget conference session. Also, the Clerk reminded Legislators that the next Legislature meeting is scheduled for Monday, November 21, 2016.

Clerk LaGrou proceeded with describing a resolution to distribute the mortgage tax to towns and villages. This is the second payment of 2016 which totals \$379,929.40. The distribution formula is complicated however, upon final review of Real Property Director Kevin Andrews, the distribution amounts are confirmed accurate. This was approved for

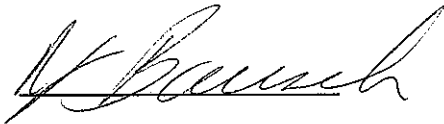
placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

The next agenda item brought by the Clerk is in response to the NYS Retirement System's letter requiring a standard workday be set for all titles. The Clerk obtained a comprehensive list of county titles/positions from Human Resources for use with writing the resolution. The Comptroller/Retirement System require a standard work day be between 6-8 hours. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

At 5:43 PM, Chair Bausch asked for a motion to adjourn to executive session to discuss negotiations, motion made by Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

The Ways & Means Committee meeting reconvened at 6:04 PM upon motion of Legislator Stein seconded by Legislator Cianfrini.

The meeting was adjourned at 6:04 PM upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.



Robert Bausch, Chair
Ways & Means Committee
Submitted 11-22-16 phl