

Present: Legislator Bausch, Cianfrini, Stein, Clattenburg. Also Present: Legislators Torrey, Deleo, Young, Davis, DeJaneiro, Legislature Clerk LaGrou, County Manager Gsell, Assistant County Manager Landers, Purchasing Director Eve Hens, IT Director Steve Zimmer, Communications Director Steve Sharpe, Kevin Andrews, Genesee Justice Theresa Asmus-Roth, Kevin Earl, Highway Superintendent Tim Hens, HR Director Anita Cleveland, County Attorney Chuck Zambito, County Clerk Mike Cianfrini, Howard Owens, Jim Krenczyk.

Chair Bausch called the meeting to order at 4:30 PM in the Legislature Conference room. Minutes from the November 16, 2016 meeting were approved upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Purchasing Director Eve Hens requested a budget transfer to use funds budgeted for facility electricity to purchase needed vacuum cleaners. Total amount to be transferred is \$2,075. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Next, Mrs. Hens explained the request for a one-year renewal with IMS Direct for a Pre-sort Mail Program that pays for itself by saving the county money for postage. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg, carried unanimously.

IT Director Steve Zimmer and Purchasing Director Eve Hens next explained two RFP's; Electronic Document Management and Document Management Storage to Systems Management Planning. Upon review and consideration of proposals received, Mr. Zimmer and Ms. Hens recommend Toshiba Business Solutions at an amount not to exceed \$34,000 and System Management Planning at a cost not to exceed \$19,744.85. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

The following resolutions were referred from the Human Services Committee upon motion of Legislator Stein:

2016 Budget Transfers-DSS seconded by Legislator Clattenburg

2016 Budget Transfer and Contract Amendment – Community Mental Health

Services/Coordinated Care Services Inc. (CCSI) seconded by Legislator Cianfrini

2016 Budget and Contract Amendment - Community Mental Health Services/The Mental Health Association in Genesee County seconded by Legislator Clattenburg

2016 Budget and Contract Amendment - Community Mental Health Services/GCASA seconded by Legislator Cianfrini

The following resolutions were referred from the Public Service Committee upon motion of Legislator Clattenburg:

Budget Amendment-Sheriff/Jain Body Armor seconded by Legislator Cianfrini, carried unanimously.

Genesee Justice Rescind Resolution NO. 430 of 2016 and Budget Item Transfer seconded by Legislator Stein carried unanimously.

Highway Capital Projects-Budget Amendment/Close seconded by Legislator Cianfrini, carried unanimously.

Countywide Water Project Master Planning and Preliminary Engineering (Phase 2)- Consultant Agreement/Budget Amendment seconded by Legislator Stein carried unanimously.

County Manager Gsell explained his first agenda item which is a resolution that identifies all changes to the budget filed by the Budget Officer in October 2017. Expenses and revenues are identified by account number and amount. General Fund net appropriate and revenue change is \$854,616 with a tax rate of \$10.07 and 2.13% increase. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Mr. Gsell presented the next resolution; 2017 Genesee County Budget which calls for \$28,699,115 to be raised by property tax at a tax rate equivalent to \$10.07. Mr. Cianfrini thanked the Legislature for their work on the budget and reducing the amount raised by property tax. He stated he thinks there are still funds available and cited the following two: revenue from tax foreclosure sales which average \$147,000 over the past 10 years and the anticipated impact of the sale of the Nursing Home which will be a \$6.4 million dollar injection into the Fund Balance. He stated that Fund Balance is tax-payer money already collected and not spent. He also noted that the Nursing Home property will go onto the tax rolls in 2017. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried, Legislator Cianfrini, No.

Mr. Gsell explained the third resolution which authorizes the appropriations for the conduct of county government for 2017. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg, carried unanimously.

Next, Mr. Gsell explained the request for a contract renewal with the GCEDC for 2017 in the amount of \$193,513 which will be paid to the GCEDC in regular installments. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

The next resolution presented by Mr. Gsell was for a 2017 contract renewal with the Genesee County Legal Assistance Corporation for legal counsel required by Article 18-B of County Law of the State of New York. The amount to be paid is \$10,000. Legislator Cianfrini asked if the Legal Assistance Advisory Board approved the increase. Mr. Gsell indicated he would research and get the information back to the committee. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Mr. Gsell presented his last request to approve the premium rates for the 2017 Health Benefits Plan for the County. Legislator Stein suggested shopping around to see if better rates are available. Mr. Gsell stated the County has an RFP out at present. This was

approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

STOP-DWI Coordinator Matt Landers explained there is an open seat on the STOP-DWI Advisory Board and Frank Ciaccia has submitted an application. The term will run through December 31, 2019. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Next, Mr. Landers described how the County retains the services of a safety consultant for the Genesee County Self Insured Workers Compensation Plan. They assist with development and implementation of safety and training programs. Cost is \$120 per hour, the RFP allowed for 4 additional one year renewals and this would be the second renewal. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg, carried unanimously.

Mr. Landers' last request was for an award of services to PathStone Corporation for the provision of consultant housing grant writing and housing program administration in an amount not to exceed \$12,150. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Human Resources Director Anita Cleveland requested the County renew the contract with Independent Health/Pharmacy Benefit Dimensions, LLC, for the provision of Pharmacy Benefit Manager services for the County's Self-Funded Health Plan. The Pharmacy Administration fee is \$1.00 per prescription. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Next, Ms. Cleveland explained the request to renew a contract with Health Economics Group for the provision of third party administration services for Dental and COBRA. Costs are \$2.35 per member per month for dental and \$.90 + 2% of premium per participant per month. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg, carried unanimously.

The next agenda item brought by Ms. Cleveland was for a renewal of contract for Employee Assistance Program services with Educational Resource Associates at a cost of \$9,240 for the period of 1/1/17 through 12/31/17. Legislator Stein asked if the rate was based on number of employees. Since the County is slated to sell the nursing home, the number of county employees will decrease. Ms. Cleveland stated she will look into the specifics of the contract. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The next matter brought by HR Director Cleveland was the employee salary schedule; Schedule "A" 2017 Employee Salary Schedule. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg, carried unanimously.

Lastly, Ms. Cleveland requested approval of Schedule "B" 2017 Management Salary Schedule. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Real Property Director Kevin Andrews explained the request for approval of a memorandum of understanding for a one year period between Genesee and Orleans County for the tax map maintenance of Orleans County real property parcels at a cost of \$6,500 annually. The cost is offset by revenues in the same amount. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Mr. Andrews next explained the request for approval of the 2016-2017 equalizations tables. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Next, Mr. Andrews asked committee members to review and approve the 2016-2017 taxable assessed valuation tables. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

The next resolution brought by Mr. Andrews included the 2016-2017 Delinquent water and sewer accounts for the towns in the County. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Mr. Andrews requested the committee approve the 2016-2017 table of returned school taxes with a total amount of \$1,888,834.16. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

Next, Mr. Andrews asked the committee to review the 2016-2017 table of returned village tax. The unpaid village taxes will be relieved as part of the 2017 town and county levy totaling \$125,682.56. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Mr. Andrews pointed out that the next two agenda items are impacted by the County levy rate and any changes made on the floor of the legislature will force a re-calculation that can be done in approximately one hour by himself and his staff. He explained the 2017 Tax Warrants lists all towns and the warrant amount which totals \$34,978,745.65. This

was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

The next agenda item presented by Mr. Andrew was for the 2017 City of Batavia tax levy in the amount of \$5,677,521.35. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The last agenda item brought by Mr. Andrews was for levying taxes and assessments required for purposes of annual budgets of the towns on Genesee County. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The Clerk explained the legislature needs to set a public hearing on the salary of county fixed term officers. This will include anyone with an increase in their salary and those in the middle of a term. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

The clerk reported the next meeting of the Ways & Means Committee is Wednesday, January 4, 2017.

Chair Bausch announced that it is the 75th anniversary of Pearl Harbor Day then went on to thank staff for their hard work and dedication. He also noted today is County Attorney Chuck Zambito's last Ways & Means committee meeting and thanked him for his counsel and sound legal advice.

The meeting was adjourned at 5:17 PM upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Robert Bausch, Chair
Ways & Means Committee
Submitted 12-12-16 phl