

Present: Legislator Bausch, Stein, Cianfrini, Clattenburg. Also Present: Legislators Davis, Deleo, Young, DeJaniero, Torrey, Legislature Clerk LaGrou, County Manager Gsell, Assistant County Manager Landers, County Attorney Zambito, IT Director Steve Zimmer, County Clerk Michael Cianfrini, Purchasing Director Eve Hens, Treasurer Scott German, Deputy Treasurer Kevin Andrews, HR Director Anita Cleveland, Highway Superintendent Tim Hens, County Clerk Cianfrini, Jim Krencik, Billie Owens.

Chair Bausch called the meeting to order at 4:30 PM in the Legislature Conference Room. Minutes from the March 16, 2016 meeting were approved upon motion of Legislator Cianfrini seconded by Legislator Stein.

Information Technology Director Steve Zimmer reviewed highlights of his written department review. Major initiatives include a telephone system upgrade completed in the fall of 2015. The upgrade is projected to save \$18,500 in general office phone costs and \$4,000 in local and long distance usage. Upon final sale of the Nursing Home, an additional savings of nearly \$10,000 is anticipated. Compliance and business continuity have been improved through updates to the firewall, encryption of outgoing e-mails that contain medical or financial data, continued coordination of the disposal of electronic waste to ensure the county is in compliance with NYS laws, replication of backup data between Bldg 2 & Park Rd and upgrade to the water detection system in the computer room at building 2. Mr. Zimmer also reviewed 2017 budget considerations which include level salary and benefits due to no staffing changes. In terms of operating expenses, he anticipates a decrease in phone costs with sale of the Nursing Home, and increase in software license costs of about \$15,000 and a decrease in hardware maintenance costs of about \$15,000.

Mr. Zimmer went on to explain the first resolution for backup storage RFP award recommendation. He described that upon careful review and the scoring system used, Layer-3 for \$43,150 is recommended. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg.

County Clerk Mike Cianfrini described the next resolution which supports Senate bill S4964a and Assembly bill A8201. The bills call for an increase in the county share of Department of Motor Vehicle revenue generated from transactions. Currently, the county retains 12.7% of the transaction fee; the remainder goes to the State. Legislator Stein requested NYSAC also receive a copy of the supporting resolution. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein.

County Manager Gsell next described the Commission on Legislative, Judicial and Executive Compensation recommendations as they relate to district attorneys' salaries. The recommendations mandate an increase in the full time District Attorney salary pursuant to Judicial Law 183-a, which links judicial salaries with county district attorneys' salaries and requires them to be as high as the county court judge in the county. NYS did not include this mandated increase in the state budget therefore counties need to find the money to cover the increased cost. Legislator Cianfrini stated

that this is a new unfunded state mandate and made a motion to table the resolution and send a letter to state representatives and the governor. Legislator Stein seconded the motion.

Next, Mr. Gsell explained the request from Batavia Rotary Club to use the old airport building for the annual Father's Day Fly-In Breakfast. The club has already provided the necessary proof of insurance. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg.

Mr. Gsell described the next resolution for a lease agreement with the Friends of Batavia Peace Garden Foundation. They lease space at the Engine House for administration purposes. The term is May 1, 2016-April 30, 2017. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein.

County Manager Gsell presented an out-of-state travel request for Deputy Chris Erion to travel to Uncasville, CT for the 39th Annual Polygraph Training Seminar June 12-17, 2016 at a cost of \$1,137. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini.

The following resolutions were referred from the Human Services Committee upon motion of Legislator Stein:

Grant Acceptance – Health Department/Ebola and Other Infectious Disease Preparedness and Response Activities seconded by Legislator Clattenburg.

2016 Salary Schedule Amendment-Community Mental Health Services/Case Supervisor Grade B Mental Health/Senior Financial Clerk seconded by Legislator Cianfrini.

2016 Salary Schedule Amendment – Community Mental Health Services/Abolition of File Room Attendant, Creation of Intake Clerk seconded by Legislator Clattenburg.

Appointment-OFA Advisory Council- Brenda Johnathan seconded by Legislator Cianfrini.

County Manager Gsell, County Treasurer German, Purchasing Director Eve Hens and Highway Superintendent Tim Hens presented on the Office of the State Comptroller Genesee County Purchasing Report of Examination January 1, 2014-June 12, 2015 in accordance with General Municipal Law – Section 35. Mr. Gsell started the presentation by explaining that the county has 90 days to submit an official response, a notice has been published in the official county newspaper and with the presentation to follow; we are in compliance with the above mentioned law. Mr. German stated that there was a lack of similar understanding with terms used during the audit and that caused there to be findings. He also explained that purchasing card (P Card) policy was provided to the auditor at the time of the “exit interview”. She did not however, edit her report based on the material provided by the county. Mrs. Hens was not serving as the purchasing director at the time of the audit however, she stated that a copy of the policy is signed by all staff issued a P card and those forms were made available to the auditor. Mr. Hens described the practice used by the county highway department for purchasing that takes into account the additional cost of picking up materials. A formal response will be

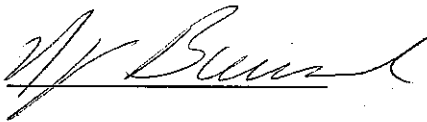
drafted and sent to the Comptroller within the 90 day timeframe.

Legislature Clerk LaGrou announced the date of the next Ways & Means Committee meeting; April 20, 2016.

At 5:24 PM a motion was made by Legislator Stein seconded by Legislator Clattenburg to adjourn to Executive Session to discuss labor negotiations.

The Ways & Means Committee meeting reconvened at 5:55 PM upon motion of Legislator Cianfrini seconded by Legislator Stein.

The meeting was adjourned at 5:56 pm upon motion of Legislator Clattenburg seconded by Legislator Stein.



Robert Bausch, Chair
Ways & Means Committee
Submitted 4-7-16 phl