

Present: Legislator Bausch, Cianfrini, Stein, Clattenburg. Also Present: Legislators DeJaneiro, Torrey, Davis, Deleo Legislature Clerk LaGrou, County Manager Gsell, Assistant County Manager Landers, County Attorney Zambito, Kevin Andrews, Scott Gage, Eve Hens, Sharon Zeames, Dawn Canale, Dick Seibert, Billie Owens, Kim Krencik

Chair Bausch called the meeting to order at 4:30 PM in the Legislature Conference room. Minutes from the June 1, 2016 meeting were approved upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Real Property Director Kevin Andrews reviewed a written report previously submitted to the committee outlining highlights of the changes to School Tax Relief Credit (STAR). The STAR Property Tax exemption is transitioning to Personal Income Tax (PIT) credit with the passage of legislation. Kevin has met with the Bar Association and upon suggestion from Legislator Stein, will contact the Assessors and GAM to present. This will affect new property owners who are among those being notified of the new program. These property owners will be receiving a check not an income tax deduction.

County Manager Jay Gsell reviewed highlights of his department review. His office is responsible for day-to-day operations and is busy with the following projects; Nursing Home sale, communication with NYSAC, annual budget and collaboration with municipalities & schools (ex. 485-r local law, etc.). Legislator Cianfrini asked how employee evaluations are completed; Mr. Gsell explained that he is responsible for department directors. Directors and their supervisors are responsible for staff. Employees are required to complete a self-evaluation and submit to their supervisor to complete a portion of the evaluation tool. Multiple categories are reviewed and rated.

Purchasing Director Eve Hens explained there is not a policy in place to address capital project change orders. Currently, a change order is signed by the department head and sent via resolution to the Legislature for approval regardless of fiscal impact. Ms. Hens stated she has researched policies of other municipalities as well as General Municipal Law for guidance. Discussion ensued regarding timely notice to the Legislature and issues surrounding work stoppage if a change order is necessary but the committee and legislature are not scheduled to meet for a few weeks. A motion to table was made by Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Job Development Director Scott Gage explained that Job Development has been approved for Workforce Innovation Opportunity Act funds in the amount of \$115,185. The Chair of the legislature needs to sign the contract. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Mr. Gage explained the next resolution which is an agreement for a sub-lease between the county and GLOW Workforce Development Board. The agreement is for five years however the Livingston County Attorney reviewed and recommended a two year lease. Legislator Clattenburg made a motion to amend seconded by Legislator Stein, carried

unanimously. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Mr. Gage explained the next resolution calling for a budget amendment for Job Development and Workforce Innovation and Opportunity youth funding that will provide additional work experience for out of school youth. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Ms. Zeames, Nursing Home Administrator explained the NYS DOH requirement to have a full-time Administrator-of-record for the Adult Home of the Genesee County Nursing Home. There is one part-time nurse supervisor and one part-time vacancy allowing for a smooth transition to one full time position. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

Assistant County Manager Matt Landers explained the County had been awarded a hazard abatement board grant and a budget amendment of \$5,973 was required allowing for use of the grant funds for safety training. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

Elections Commissioner Dick Siebert described the need for a contract for services with a moving company to transport equipment to polling sites for elections in the fall. Clark Moving and Storage was used previously by the county and Mr. Seibert reported they were satisfied with the service. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

The following resolutions were referred from the Public Service Committee upon motion of Legislator Clattenburg:

Reappointment - Genesee County Planning Board seconded by Legislator Stein carried unanimously.

Budget Transfer - Sheriff/Personnel Training And Uniforms seconded by Legislator Clattenburg carried unanimously.

Acceptance Of Grant Funds/Budget Amendment - Sheriff/NYS DHSES Grant seconded by Legislator Stein carried unanimously.

Restructure Recommendation of JFCAC Supervisor and Genesee Justice Program Coordinator Positions – Sheriff's Office seconded by Legislator Cianfrini carried unanimously.

Sheriff-Sale of Police Patrol Vehicle/Budget Amendment seconded by Legislator Stein carried unanimously.

Award Of Contract / Budget Amendment - Sheriff – PSAP Staffing And Quality Assurance Study Consultant seconded by Legislator Cianfrini carried unanimously.

Recommendation To Reduce Genesee Justice Financial Management Assistant Hours And To Create A Part-Time Community Service / Victim Assistant Position - Genesee

Justice seconded by Legislator Stein carried unanimously.

Donations – County Park & Forest/Budget Amendment seconded by Legislator Cianfrini carried unanimously.

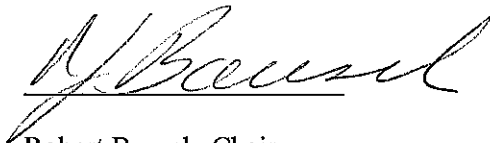
Supplemental Consultant Agreement – Capital Project/Budget Amendment –Genesee County Airport Terminal Building & Maintenance Hangar Demolition And Site Conversion To Access Taxiway/Apron seconded by Legislator Stein carried unanimously.

Surplus Equipment – Highway/Road Machinery seconded by Legislator Cianfrini carried unanimously.

County Manager Gsell described an out-of-state travel request for Highway Superintendent Tim Hens to attend the annual NACo Conference in Long Beach, CA from July 20-23. Cost to the county is \$129 due to NACo reimbursing for flight, hotel and conference fees. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

The Clerk reported next meeting of the Ways & Means Committee is scheduled for Wednesday, July 6th in the Legislature Conference room.

The meeting was adjourned at 5:51 pm upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.



Robert Bausch, Chair
Ways & Means Committee
Submitted 6-17-16 phl